



External Publication of Job Posting

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Job Posting Title

GENDER ADVISOR, AU/ LIAISON OFFICE IN BURUNDI

Start Date

28.02.2020

End Date

29.03.2020

Reference Code

AULO/Burundi/2020/003

Job Title

GENDER ADVISOR, AU/ LIAISON OFFICE IN BURUNDI

Organization

BACKGROUND

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located at Addis Ababa, capital city of Ethiopia. In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union therefore invites applicants who are citizens of Member States for the fixed-term post of Gender Advisor in the African Union Liaison Office (AULO) in Burundi.

Department

1. POST:

Job Title: Gender Officer
Grade: P2 step 5
Supervisor: Head of the AU Mission in Great Lakes Region and AULO in Burundi
Department: Peace and Security
Duty Station: Bujumbura, Burundi
Number of posts: 1 (one)

Project

2. JOB DESCRIPTION SUMMARY:

To assist in the provision of policy and technical advice within the mission and to the host government and partners, regarding the advancement of gender equality and women's empowerment as well as the Women Peace and Security Agenda. Promoting and ensuring compliance with African Union instruments and commitments as well as UN Security Council Resolution 1325 and subsequent resolutions on women, peace and security.

In addition, the Gender Section will ensure the delivery of appropriate training at all levels within the mission, expand mission partnerships at national and other levels, and disseminate good practice and lessons learnt.

Tasks

3. MAIN DUTIES AND RESPONSIBILITIES:

- Provide technical expertise as required to the mission components on strategies for gender mainstreaming in the mission, including expanding the capacity for gender analysis and designing gender-sensitive policies and programmes;
- Support the efforts of local authorities with advice for strengthening the promotion of Gender Equality and women's empowerment;
- Identify and specify needs on gender issues for advisory services and technical cooperation, including ensuring the preparation and conduct of assessment missions;
- Prepare analytical briefings, position papers and reports to the AUC on country-specific gender and Women Peace and security issues;
- Support the implementation of relevant AU and UN policy directives on gender equality and Women's empowerment as well as on Women Peace and Security Agenda in the work of the Mission;
- Provide guidance to inform the development of gender-sensitive policies and operational tools for different sections within the mission;
- Liaise and collaborate with national authorities in the implementation of the Women peace and Security agenda, including assistance in monitoring and reporting of the implementation of the UNSCR 1325 through the AU Continental Result Framework
- Contribute to the consolidation and documentation of good practices and lessons learnt on gender and Women peace and security agenda and ensure their integration into policy development and review processes;
- Prepare regular content on country specific gender and women peace and security issue for the Gender Peace and Security Knowledge Management Platform;
- Assist the AU Mission in Burundi in the design and implementation of mission-wide action plan to translate existing policies and mandates on the promotion of gender equality and women's empowerment in all activities of the mission, and to facilitate implementation of the plan;
- Contribute to the Gender Peace and Security Programme (GPSP)'s compliance with reporting obligations, through documenting good practices, preparing policy papers, and drafting related submissions for senior mission leaders and GPSP's coordinator, as necessary;
- Systematically collect sex-disaggregated data and analyze all information regarding the gender equality situation in the mission area, and prepare reports, documents and other materials thereon;
- Ensure collaboration with regional and UN partners on the ground in identifying critical areas of support and promoting complementary on Gender equality and women's empowerment;
- Assist in strengthening the network of National NGOs on gender, women, peace and security as part of supporting the implementation of the GPSP;
- Undertake raising awareness activities on gender issues within AULO and in the country;
- Recommend initiatives that boost sharing of experiences and cross-organizational learning and strategy design to mainstreamed gender and advance the WPS agenda in specific-country;
- Assist in the delivery of gender capacity building training when required
- Perform any other duties as directed by supervisor(s).

Requirements

4. QUALIFICATIONS:

A University Degree with 3 years of experiences in international relations, women's studies, development studies, social studies, business and management studies or in a related area. A higher qualification will be an added advantage.

Or

A University Diploma with 5 years of experience in international relations, women's studies, development studies, social studies, business and management studies or in a related area.

5. EXPERIENCE:

Professional experience in the field of international relations, law, gender and/or peacekeeping issues at policy and operational levels is required. Experience in the promotion of gender equality in a post-conflict setting outside the candidate's country of nationality and/or birth, in particular in a peace support operation, is desired.

6. SKILLS AND COMPETENCIES REQUIRED:

- Good knowledge on International, continental and regional Gender and Women peace and Security Framework;
- Expertise in the field of gender issues and/or women's rights in particular the ability of applying gender mainstreaming and implementing women peace and security agenda in conflict and post conflicts settings;
- Ability to establish priorities and to plan work assignments;
- Ability to process large amounts of data, prepare synthetic and on-demand analytical reports and formulate evidence-base recommendations to stakeholders;
- Ability to work closely with governments, NGOs and multi-lateral institutions in complex political affairs, peace and security undertakings;
- Excellent communication, negotiation and writing skills including sound analytical and reporting skills;
- Computer literate and well versed in the use of the Internet, Power Point, Excel and Word;
- Ability to work in a multi-cultural environments;

7. LANGUAGE REQUIREMENT:

Proficiency in one of the African Union working languages. Knowledge of one or several other working languages would be an added advantage.

8. GENDER MAINSTREAMING:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

9. TENURE OF APPOINTMENT:

The appointment shall be for an initial period of one (1) year, the first three (3) months of which shall be on probation. It shall be renewable subject to performance and availability of funds.

10. REMUNERATION:

The salary attached to the position is an annual lump-sum of US\$ 73,743.75 (P2 Step 5) inclusive of all allowances for internationally recruited staff, and US\$ 59,879.72 inclusive of all allowances for locally recruited staff of the African Union Commission.

Applications must be made through the AUC E-recruitment Website

<http://www.aucareers.org> not later than 2 March 2020.

- Attach detailed and updated curriculum vitae/resume including three (3) referees with good knowledge. Of candidate's work, please, provide referees' contact details – telephone and e-mail addresses.
- Copy of valid passport.
- Certified copies of educational qualifications – degrees, diplomas and certificates, where applicable (Not

4. More than 5 Documents in PDF Format, and not exceeding 1 MB).

- Please be aware that only complete applications will be considered.
- Please note that only shortlisted candidates will be contacted

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management
African Union Commission

Contract Type

Fixed Term Contract

Employment Fraction

Full-time

Branch

AU Liaison Offices – Burundi