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**External Publication of Job Posting**

**50625344**

**Job Posting Title**

DIRECTOR OF TRADE AND INDUSTRY

**Start Date**

30.04.2019

**End Date**

03.06.2019

**Reference Code**

DTI201904303

**Job Title**

Director of Trade and Industry

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African states as well as developing a new partnership worldwide. Its Headquarters is located at Addis Ababa, capital city of Ethiopia.

The Department of Trade and Industry mandate is to contribute towards making Africa a significant and competitive industrial and trading partner in the global economy.

In seeking to achieve its objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of its organizational structure and the filling of all vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States to apply for the vacant post of Director, Trade and Industry of the African Union Commission.

**Department**

Job title: Director of Trade and Industry  
Post level: D1  
Department: Department of Trade and Industry  
Duty Station: Addis Ababa, Ethiopia  
Supervisor: Commissioner of Trade and Industry  
Number of Positions: 1

**Project**

- To advise on contributions to the acceleration of the political and socio-economic integration of Africa;
- To advise on the coordination and harmonization of trade, industry, international negotiations, customs

and mineral resources policies of African countries and Regional Economic Communities;

- To advise on the establishment and maintenance of necessary conditions required for the continent to play its rightful role in the global economy and in international negotiations;
- To advise on initiatives leading to the promotion and defense of African common positions on issues of common interest.

### **Tasks**

Under the overall policy guidance of the Commissioner for Trade and Industry, and within delegated authorities, the Director of Trade and Industry is responsible for directing and managing Programming in the Department including economic research and analysis on both long-term development prospects and issues related to short-term challenges for trade and industry as well as providing effective leadership and management of the staff of the Department.

The specific responsibilities of the Director of Trade and Industry are as follows:

- Provide strategic direction and guidance to the implementation of the work of the Department, particularly by overseeing the preparation of the reports to African Union policy oversight and legislative bodies on substantive issues under the purview of the Department;
- Supervise the Heads of Division of Trade, Industry, Customs Cooperation and Continental Free Trade Area Unit and progressively maintain high levels of staff motivation while generating superior performance by the Department of Trade and Industry;
- Facilitate effective dialogue on continental and global policy issues in various meetings within and outside the African Union;
- Plan and supervise the organization of expert group meetings on major issues on trade, industry, mining, customs cooperation, continental integration on the African Union agenda, notably by overseeing the preparation and servicing of meetings; also plan and chair internal substantive discussions and seminars;
- Coordinate the work on trade, industry, mining, customs cooperation and continental integration issues with all other relevant entities in the African Union system and with technical partners in the United Nations system in order to ensure that their activities support the key results envisaged in the AUC work programme;
- Formulate the work programme of the Department, particularly by determining priorities, identifying implementation modalities, and allocating resources accordingly to ensure the attainment of results;
- Lead and oversee the preparation of Departmental inputs to proposed programme budgets which are results-based and aligned to the African Union Agenda 2063;
- Ensure that all the outputs produced by the Department comply with relevant mandates, maintain high quality standards and are results-oriented;
- Contribute, as required, to the formulation of the Department's overall strategies and policies, particularly in the context of the development of strategic frameworks, and annual programme management planning in line with the African Union Agenda 2063;
- Undertake or oversee the assignment of tasks in the Department and monitor and evaluate programme performance and results;
- Lead self-evaluation of major programme activities and outputs of the Department;
- Direct and oversee evaluation of staff performance (PAS) and conduct appraisal of performance of staff directly reporting to him/her;
- Represent the African Union as required, at international, regional and inter-agency meetings and conferences;
- Ensure that adequate logistics are provided for the operations of the Department; and,
- Perform any other duties, assigned by the Commissioner for Trade and Industry.

### **Requirements**

1. Educational qualifications and experience required:

Candidates must have a minimum of:

a University Master's Degree in Economics and at least 12 year experience at national or international level in

the areas of trade, industry, mining, customs and economic integration policy and programming, out of which 7 years at managerial level.

OR

a University Bachelor Degree in Economics and at least 15 year experience at national or international level in the areas of trade, industry, mining, customs and economic integration policy and programming, out of which 5 years at managerial level.

## 2. Skills and Competencies Required

### Functional Skills:

- Strong computer skills, including use of software relating to trade research analysis, proficiency with spreadsheet and database applications as well as word processing, presentation programs and Internet;
- Effective communicator, orally and written. Capacity to present information in a concise and accurate manner;
- Effective leadership and management anchored on creativity, vision, decision making and staff motivation;
- High capacity for planning and organizing with proven ability to plan and organize work of the team while providing in-depth understanding of the strategic direction of the Department;
- Ability to integrate the work of the team into the Department's work programme, including management of conflicting priorities and tight deadlines.

### Personal Abilities

- Ability to make sound Judgment and Decisions as may be required and delegated
- Ability to work in a diversified team and deliver
- Integrity driven and self-motivated high performer;

### Knowledge and Understanding

- Proven expertise in economic analysis and policy research and implementation;
- Demonstrated in-depth technical knowledge and proven analytical skills in aspects of sustainable development, particularly in the fields of trade, industry, mining and economic integration.

## 3. Language Requirements:

Proficiency in at least one of the African Union working languages (English, French, Arabic, Portuguese); knowledge of other working languages would be an added advantage.

## 4. Tenure of Appointment:

The appointment will be made on regular term contract for a period of three (3) years, of which the first twelve months shall be considered as a probationary period. Thereafter, the contract will be for a period of two years renewable, subject to satisfactory performance and deliverables.

## 5. Least Represented Countries:

Candidates from the following least represented countries within the AU are encouraged to apply: Algeria, South

Africa, Morocco, Angola, Ghana, Congo (DRC), Equatorial Guinea, South Sudan, Namibia, Mali, Madagascar, Guinea-Conakry, Cape Verde, Central African Rep., Seychelles, Somalia, Guinea Bissau, Saharawi Arab D.R., Comoros, Sao Tome and Principe. Candidates from the following least represented countries are encouraged to apply.

6. Gender Mainstreaming:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

7. Remuneration:

Indicative basic salary of US\$ 78, 138.00 (D1 Step1) per annum plus other related entitlements e.g. Post adjustment (46% of basic salary), Housing allowance US\$ 26,208.00 (per annum), and education allowance (100% of tuition and other education related expenses for every eligible dependent up to a maximum of US\$ 10,000.00 per child per annum), for internationally recruited staff and a maximum of \$3,300 per child per annum for locally recruited staff.

How to apply

Applications must be made through the AUC E-recruitment Website

<http://www.aucareers.org> no later than 3rd June 2019

1. Attach detailed and updated curriculum vitae/resume including three (3) referees with good knowledge. Of candidate's work, please, provide referees' contact details – telephone and e-mail addresses.
2. Copy of valid passport.
3. Certified copies of educational qualifications – degrees, diplomas and certificates, where applicable (Not  
4. More than 5 Documents in PDF Format, and not exceeding 1 MB).
4. Please be aware that only complete applications will be considered.
5. Please note that only shortlisted candidates will be contacted

Directorate of Administration and Human Resource Management  
African Union Commission

**Contract Type**

Regular (Long Duration)

**Employment Fraction**

Full-time

**Branch**

Headquarters