



**External Publication of Job Posting**

**50564760**

**Job Posting Title**

POLICY OFFICER, STATISTICS

**Start Date**

13.08.2018

**End Date**

16.09.2018

**Reference Code**

SPPMERM / 02 / 03

**Job Title**

POLICY OFFICER, STATISTICS

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a New Partnership Worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve this objective, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of a new organizational structure and the filling of its regular and short term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the regular position of Policy Officer, Statistics within the Directorate of Strategic Policy Planning Monitoring and Evaluation.

**Department**

2. Post:

Job Title : Policy Officer, Statistics  
Grade : P2  
Number of posts : 1 (One)  
Department : Directorate of Strategic Policy Planning, Monitoring and Evaluation and Resource Mobilization  
Supervisor : Head of Division  
Duty Station : Addis Ababa, Ethiopia

## **Tasks**

### 3. Main duties and responsibilities:

- Carry out the collection, compilation, and analysis of statistical data available in the Commission of the AU to support the implementation of the First Ten Year of the implementation Plan.
- Identify sources of data including research studies, surveys and other statistical sources.
- Evaluate suitability and validity of data and make adjustments accordingly.
- Transfer data to database to support the implementation of Agenda 2063.
- Develop questionnaires or revise existing ones to incorporate recent developments and changes.
- Participate in seminars, workshops, meetings and training sessions.
- Respond to inquiries from users concerning the Information disseminated and the availability of data on Agenda 2063.
- Work closely with Monitoring and Evaluation Unit of the Directorate to check the validity of the baselines of Data related the Strategic Planning issues as well as Agenda 2063
- Perform any other duties

## **Requirements**

### . Qualification and work experience required:

Candidates must have a Bachelor's Degree in the field of Statistics, Mathematics or in Economics or other related disciplines with training in basic and applied statistics. Knowledge of computer science and its application to statistical work will also be required. Candidates must have at least 3-4 years of relevant work experience at the national or international levels.

OR

Candidates must have a university diploma in the field of Statistics, Mathematics or in Economics or other related disciplines with training in basic and applied statistics. Knowledge of computer science and its application to statistical work will also be required. Candidates must have at least 5 years of relevant work experience at the national or international levels.

### 5. Other relevant skills:-

- Ability to use analytical tools and quantitative techniques
- Excellent computer skills and knowledge of statistical computer application will be an advantage.
- Excellent negotiation, interpersonal and communication skills
- Knowledge of funding and other resource mobilization mechanisms
- Development of procedures and Computerized System design and implementation skills
- Excellent interpersonal skills and ability to organize and motivate others
- Ability to effectively work in a multicultural environment.

### 6. Language requirement:

Proficiency in one of the African Union working languages. Knowledge of one or several other working languages would be an added advantage.

### 7. Tenure of appointment:

The appointment will be made on regular contract for an initial period of three (3) years, out of which the first twelve months will be considered as a probationary period. The appointment will be made on regular contract for an initial period of three (3) years, out of which the first twelve months will be considered as a probationary period. Thereafter, the contract will be for a period of two years renewable, subject to satisfactory performance and deliverables.

### 8. Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

## 9. Least Represented Countries

Candidates from the following least represented countries at the African Union Commission are encouraged to apply: Algeria, South Africa, Morocco, Angola, Ghana, Congo (DRC), Equatorial Guinea, South Sudan, Namibia, Mali, Madagascar, Guinea-Conakry, Cape Verde, Central African Rep., Seychelles, Somalia, Guinea-Bissau, Saharawi Arab D.R., Comoros, Sao Tome and Principe.

## 10. Remuneration

Indicative basic salary of US\$ 31,073.00 (P2 Step1) per annum plus other related entitlements e.g. Post adjustment (46% of basic salary), Housing allowance US\$ 22,932.00 (per annum), education allowance (100% of tuition and other education related expenses for every eligible dependent up to a maximum of US\$ 10,000.00 per child per annum), etc. for internationally recruited staff of the Commission.

## 11. How to Apply

All applications must reach the African Union Commission not later than 16th September 2018. through the AU Commission's website <http://www.aucareers.org>. Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills.

Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resources Management, African Union Commission Addis Ababa, Ethiopia

### ***Contract Type***

Short Term

### ***Employment Fraction***

Full-time

### ***Branch***

Headquarters