



External Publication of Job Posting

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Job Posting Title

IT Auditor

Start Date

17.05.2018

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18.06.2018

Reference Code

ITAU03

Job Title

IT Auditor

Organization

The African Union (AU), established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa the capital city of Ethiopia.

In seeking to achieve this objectives, the African Union Commission (AUC) intends to build its capacity to deliver, among others, the implementation of its organizational structure by filling up its regular and short-term vacancies.

The Commission of the African Union hereby invites applicants who are citizens of AU Member States for the regular post of IT Auditor within its Directorate of Internal Audit.

Department

Post:

Job Title: IT Auditor
Grade: P2
Department: Office of Internal Audit
Immediate Supervisor: Senior IT Auditor
Duty Station: Addis Ababa, Ethiopia
Positions: 1

Project

Job Purpose:

Under the supervision of the Senior IT Auditor and in consultation with other internal audit team members, the IT Auditor is responsible for performing information systems audit work. Among others, she/he will be responsible for examining and evaluating the Commission's IT strategy in relation to operation and control. She/He will also provide technical assistance for the audit team to undertake audit processes in the IT environment.

Tasks

Major Duties and Responsibilities:

- Assist in the development and ongoing maintenance of the departmental IT audit plan,
- Contribute to the development of the Annual Internal Audit Plan and develops new and improved procedures and techniques related to internal controls over systems and technology.
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- Participate in the formulation of information technology strategies, policies and plans
- Use and develop knowledge of audit principles, control objectives, and methods of investigation and testing, including use of software query and analysis tools.
- Design and conduct audits of computerized information systems and information technology in all areas of the Commission. Review projects with significant Information Technology content,
- Review and test controls in IT systems and functions to ensure the Confidentiality integrity and Authenticity of information contain thereof and continuity of operations.
- Draft clear and relevant recommendations and present it for review
- Communicate audit results and recommendations to all levels of management through oral presentations and written reports and follow up their implementation,
- Assist in training other audit staff in the use of computerized audit techniques, and in developing methods for review and analysis of computerized information systems.
- Perform any other duty as may be assigned.

Requirements

1. Educational Qualifications Required:

Candidates must have at least a University Bachelor's Degree in Accounting, Computer Science, and/or Management Information Systems and have a firm grasp of technology and security concepts. A professional qualification such as the Certified Information System Security Auditor (CISA) or the Certified Information System Security Professional (CISSP), Certified Public Accountant (CPA), Certified Internal Auditor (CIA) designation or equivalent from a recognized Institution is highly desirable.

The applicant with BA qualification must have at least 3-4 years of relevant working experience in auditing, with high focus on IT auditing and/or should have a strong exposure to information technology application and security areas.

OR

Candidates can possess a University Diploma in Accounting, Computer Science and/or Management Information system and a firm grasp of technology security concepts. A professional qualification such as the Certified Information System Security Auditor (CISA) or the Certified Information System Security Professional (CISSP), Certified Public Accountant (CPA), Certified Internal Auditor (CIA) designation or equivalent from a recognized Institution is highly desirable.

A minimum of five (5) years relevant work experience in auditing, with special focus on IT Audit and/or strong exposure to information technology application and security areas is required for Diploma holders.

2. Other relevant skills:

- Hands-on experience with various programming languages, computer operating and database management systems is highly desirable.
- Working knowledge of data analysis;
- Excellent interpersonal skills, ability to organize and motivate others, and to work in a multi-cultural environment. Management experience will be an advantage;
- Excellent drafting and reporting skills;
- Good communication and negotiating skills;
- Good planning and organizational skills.

3. Language Requirement:

Proficiency in one of the African Union working languages. Knowledge of other working languages would be an added advantage.

4. Tenure of Appointment:

The appointment will be made on regular term contract for a period of three (3) years, of which the first twelve months be consider as a probationary period. Thereafter, the contract will be for a period of two years renewable, subject to satisfactory performance and deliverables.

5. Gender Mainstreaming:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply. .

6. Least Representative Countries:

Candidates from the following least represented countries at the African Union Commission are encouraged to apply: Algeria, South Africa, Morocco, Angola, Ghana, Congo (DRC), Equatorial Guinea, South Sudan, Namibia, Mali, Madagascar, Guinea-Conakry, Cape Verde, Central African Rep., Seychelles, Somalia, Guinea-Bissau, Saharawi Arab D.R., Comoros, Sao Tome and Principe.

7. Remuneration:

Indicative basic salary of US\$ 31,073.00 (P2 Step 1) per annum plus other related entitlements e.g. Post adjustment (46% of basic salary), Housing allowance US\$ 22,932.00 (per annum), education allowance (100% of tuition and other education related expenses for every eligible dependent up to a maximum of US\$10,000.00 per child per annum), etc. for internationally recruited staff of the Commission

8. Application:

Applications must reach the Commission not later than 18th June 2018 through the AU Commission's website <http://www.aucareers.org>.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a

reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource
Management, African Union Commission
Addis Ababa, Ethiopia

Contract Type

Regular (Long Duration)

Employment Fraction

Full-time

Branch

Headquarters