



**External Publication of Job Posting**

**50366679**

**Job Posting Title**

HEAD OF ECONOMIC POLICY AND RESEARCH DIVISION

**Start Date**

15.02.2018

**End Date**

18.03.2018

**Reference Code**

03 (10001552)

**Job Title**

HEAD OF ECONOMIC POLICY AND RESEARCH DIVISION

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organizational structure and the filling of all vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the post of Head of Economic Policy and Research Division within the Department of Economic Affairs of the African Union Commission.

Candidates from the following least represented countries at the African Union Commission are encouraged to apply: Angola, Central African Republic, Cape Verde, Comoros, Congo (DRC), Equatorial Guinea, Guinea (Rep), Guinea Bissau, Liberia, Madagascar, Morocco, Namibia, Sahrawi Arab Republic, Sao Tome and Principe, Seychelles, Somalia and South Sudan

**Department**

1. Post

Post title: Head of Economic Policy and Research Division

Post level: P5

Department: Economic Affairs Department

Supervisor: Director of Economic Affairs

Duty Station: Addis Ababa, Ethiopia

Number of Positions: One

### ***Project***

#### 2. Job Purpose

Under the general guidance of the Commissioner of Economic Affairs and the direct supervision of the Director of Economic Affairs the purpose of this job to lead the economic policy and research division in formulation and examination of appropriate policies, plans of actions and develop programmes and project proposals relating to economic researches and policies for economic development in Africa.

### ***Tasks***

#### 3. Major Duties and Responsibilities

- i. Examine economic policies of Member States and forward proposals to deepen and improve them;
- ii. Identify best practices in economic policy, and disseminate same among Member States;
- iii. Examine the issue of development financing in relation to the external debt situation of African countries;
- iv. Ensure the monitoring/evaluation of the creation of financial institutions provided for under Article 19 of the Constitutive Act;
- v. Follow-up the publication of the AU Annual Economic Report;
- vi. Consider the range of possible innovative funding sources and make recommendations to Member States;
- vii. Conduct outlook studies on African economies and make proposals for reformulation of policies and economic strategies in Africa;
- viii. Make economic forecasts in a bid to improve short-term economic policies of Member States in collaboration with Statistics Division;
- ix. Assist Statistics Division in the implementation of the SDGs and offer advice to countries on how to attain the objectives;
- x. Monitor relations with African Central Banks;
- xi. Follow up the development and circulation of the African Integration and Development Journal;
- xii. Organize, every two years, the Congress of African Economists;
- xiii. Organize, on a quarterly basis, public talks/discussions referred to as "Fridays of the Commission";
- xiv. Ensure the follow up/evaluation of international conferences, such as the G20, the G8, the C-10, F-15, etc..;
- xv. Monitor relations with the Bretton Woods Institutions;
- xvi. Organize special workshops on specific issues to enhance understanding and make recommendations on ways to address them;
- xvii. Conceive and publish the periodic Economic Report.
- xviii. Perform any other related duties that may be assigned;

### ***Requirements***

#### 4. Education Qualifications and Professional Experience

Candidates must hold a Master in Economics, Economics, Monetary Economics, and International Economic Relations. A PHD in a related field will be an added advantage.

- Candidates must have a minimum of 10 years of relevant working experience in the field of Economic Research designing, development and implementing policies, strategies and projects. International experience will be an added advantage.
- At least five (5) years of working experience at managerial or supervisory roles.

## 5. Required Skills and Competencies required

### Functional Skills

- Strong Research Skills with Scientific publications
- Networking and presentation skills
- High level of Computer literacy;
- Excellent drafting and reporting skills;
- Excellent communication and negotiating skills;
- Good planning and organizational skills.
- Solid, hands-on, budget management skills, including budget preparation, analysis, decision-making and reporting
- Strong written and oral communication skills
- Leadership and change management skills imbued with integrity, trust and assurance;

### Personal Abilities

- Ability and curiosity to learn new and complex concepts quickly
- Strong organizational abilities including planning, delegating, program development and task facilitation.
- Commitment to personal development and willingness to learn;
- Transparent and high integrity leadership
- Management experience, excellent interpersonal skills and ability to organize and motivate others and to work in a multi-cultural environment;

### Knowledge and understanding

- Practical knowledge of policy and data analysis and development as well as of management, execution and monitoring of programmes and projects;
- Knowledge of fundraising strategies, resources mobilization and donor relations
- Knowledge of sustainable development

## 6. Language requirement:

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is a must. Knowledge of other working languages would be an added advantage.

## 7. Tenure of appointment:

The appointment will be made on fixed term contract for a period of three (3) years, of which the first twelve months are considered probationary period. Thereafter, the contract will be for a period of two years renewable, subject to satisfactory performance and deliverables.

## 8. Equal opportunity:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

## 9. Remuneration:

Indicative basic salary US\$50,746.00 per annum (P5 Step 1) plus other related entitlements e.g. post adjustment (46% of basic salary), housing allowance (US\$26,208.00 per annum), education allowance (100% of tuition and other related expenses for every eligible dependent up to a maximum of US\$10,000.00 per child per annum), etc. for internationally recruited staff of the Commission.

### Application procedure:

The applications must be made through the AUC E-recruitment Website <http://www.aucareers.org>, not later than 18 March 2018.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and

evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management

African Union Commission.

***Contract Type***

Regular (Long Duration)

***Employment Fraction***

Full-time

***Branch***

Headquarters