



External Publication of Job Posting

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Job Posting Title

SENIOR FINANCE OFFICER – IPSAS EXPERT

Start Date

14.09.2017

End Date

14.10.2017

Reference Code

SFOIPSAS03

Job Title

SENIOR FINANCE OFFICER – IPSAS EXPERT

Organization

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve this objective, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of its organizational structure and the filling of all vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for a position of Senior Finance Officer - IPSAS within the Department for Programming, Budgeting, Finance and Accounting of the African Union Commission.

Department

Post:

Job Title: Senior Finance Officer – IPSAS Expert
Grade: P3
Department: Programming, Budgeting, Finance and Accounting (PBFA)
Supervisor: Head of Accounting Division
Duty Station: Addis Ababa, Ethiopia
Number of Positions: 1

Project

Job Purpose:

To ensure that the AU reaches full IPSAS compliance under the AU IPSAS framework by 2018 and ensure that IPSAS is embedded in AU daily activities.

Tasks

Main Duties and Responsibilities:

- Review the IPSAS implementation strategy/roadmap and clearly outline the priority areas of focus in a phased implementation approach
- Provide high level technical guidance to the management on IPSAS policy options based on implications, contextual and other organizational factors
- Provide regular technical operational and coordination support and guidance to the various African union offices Interpret reporting requirements under IPSAS with reference to AU applicable IPSAS policies taking into consideration AU financial rules and regulations, AU staff rules and regulations and procurement manual
- Review and update the existing AU IPSAS policy, accounting procedures manual, financial rules and regulations to update with new IPSAS developments applicable to AU
- Manage IPSAS compliant periodic reporting by ensuring completeness, accuracy, and proper supporting data
- Lead the preparation of AU IPSAS compliant consolidated financial statements and reports and audit files to support them
- Prepare Year End IPSAS Guidance Plan
- Carry out a quick IPSAS training needs assessment in order to understand needs of the diverse stakeholders and develop proper targeted training program
- Facilitate targeted organization wide IPSAS awareness and training for all AU offices
- Prepare a portal for AU finance officers with IPSAS materials, and guidance with examples and frequently asked questions and answers
- Monitor progress on the implementation process and recommend and support relevant/necessary and corrective actions
- Undertake other IPSAS related activities as assigned by the Head of Division

Requirements

1. Educational Qualifications & Work Experience Required:

- University Master's Degree in Accounting, Auditing, and Finance or related fields and IPSAS Certification is mandatory, Professional certification from an internationally recognized professional accounting and /or auditing body (e.g. CA, CPA, ACCA, CIA, CISA, CIMA CRME, or Expert Compatible) with seven (7) years of relevant working experience in providing support on IPSAS implementation at International, Intergovernmental or Regional Organizations and demonstrated experience in transitioning organizations to IPSAS compliance

OR

- University Bachelor Degree in Accounting, Auditing, and Finance or related fields and IPSAS Certification is mandatory, Professional certification from an internationally recognized professional accounting and /or auditing body (e.g. CA, CPA, ACCA, CIA, CISA, CIMA CRME, or Expert Compatible) with ten (10) years of relevant working experience in providing support on IPSAS implementation at International,

Intergovernmental or Regional Organizations and demonstrated experience in transitioning organizations to IPSAS compliance

2. Required Skills and Competencies:

Functional Skills:

- Good planning and organizational skills
- Drafting skills
- Excellent analytical skills
- Excellent communication skills
- Competent in Microsoft standard software (Word, Excel, Access, and Power Point) Knowledge of SAP is an added advantage.

Personal Abilities:

- Ability to work in a multi-cultural environment

Knowledge and Understanding:

- Experience in handling technical accounting and auditing issues with sound knowledge of internal control;
- Experience in change management and capacity development

3. Language Requirement:

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is required. Knowledge of one or more of the other AU working languages would be an added advantage.

4. Tenure of Appointment:

The appointment will be made on fixed term contract for a period of two (2) years, of which the first six months be considered as a probationary period. Thereafter, the contract may be renewed for a similar period subject to satisfactory performance, funding availability and agreed deliverables.

5. Equal Opportunities:

The AU Commission is an equal opportunity employer. Qualified women are strongly encouraged to apply.

6. Remuneration:

The indicative salary attached to the position is an annual lump-sum of US\$ 83,070.00 (P3 Step 5) inclusive of all allowances for internationally recruited staff, and US\$71,466.43 inclusive of all allowances for locally recruited staff.

7. How to Apply:

Applications must reach the Commission not later than 14th October 2017 through the AU Commission's website <http://www.aucareers.org>.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and

evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource
Management, African Union Commission
Addis Ababa, Ethiopia

Contract Type

Fixed Term Contract

Employment Fraction

Full-time

Branch

Headquarters