



External Publication of Job Posting

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Job Posting Title

SENIOR FINANCE OFFICER - RISK MANAGEMENT

Start Date

14.09.2017

End Date

14.10.2017

Reference Code

SFORM03

Job Title

SENIOR FINANCE OFFICER - RISK MANAGEMENT

Organization

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve this objective, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of its organizational structure and the filling of all vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for a position of Senior Finance Officer - Risk Management within the Department for Programming, Budgeting, Finance and Accounting of the African Union Commission.

Department

Post:

Post title: Senior Finance Officer - Risk Management
Post level: P3
Department: Department Programming, Budgeting, Finance and Accounting (PBFA)
Supervisor: Director PBFA
Duty Station: Addis Ababa, Ethiopia.
Number of Positions: One

Project

Job Purpose:

To provide technical support and advice to the Director of PBFA on issues related to risk management and internal control for the AUC.

The AUC has significantly advanced its Enterprise Risk Management (ERM) endeavour and has made tremendous progress towards developing a Financial Risk Framework for the PBFA. However the evolving nature of both the contextual environment and programme of work, requires additional focus in the areas of risk management and internal controls.

Tasks

Major Duties & Responsibilities:

- Plan and design the implementation of the risk management policy within AUC in accordance with the approved risk management framework;
- Facilitate the assessment and analysis of risks by different directorates in line with the set risk appetite.
- Provide support to the identified risk champions, building risk management awareness within AUC through education and training;
- Maintains and periodically update of the organisational risk register;
- Act as a secretariat for the risk management committee;
- Report to the risk management committee on the risk management activities within AUC; and
- Perform any other related duties as may be assigned.

Requirements

1. Education Qualifications and Work Experience Required:

- University Master's Degree in Risk Management, Accounting, Auditing, & Finance or related field, Professional qualification of an internationally recognised professional accounting, auditing and /or risk management body (e.g. CA, CPA, ACCA, CIA, CISA, CIMA CRME, CFE, or Expert Comptable) and Affiliation with the Institute of Risk Management and /or any related professional body with seven (7) years of relevant working experience in risk management, auditing (internal or external).

OR

- University Bachelor Degree in Risk Management, Accounting, Auditing, & Finance or related field, Professional qualification of an internationally recognised professional accounting, auditing and /or risk management body (e.g. CA, CPA, ACCA, CIA, CISA, CIMA CRME, CFE, or Expert Comptable) and Affiliation with the Institute of Risk Management and /or any related professional body with 10 years of relevant working experience in risk management, auditing (internal or external) out of which five (5) years of international experience.

2. Required Skills and Competences:

Functional Skills:

- Quantitative analysis and data management skills
- Good planning and organizational skills
- Excellent analytical, drafting and reporting skills

- Excellent communication skills
- Competent in standard software (Word, Excel, Access, and Power Point) and ERP system (SAP)

Personal Abilities:

- Ability to work in a multi-cultural environment

Knowledge and Understanding:

- Demonstrated experience in implementing ERM and in handling issues related to ERM implementation and framework
- Strong knowledge of risk-based, internal control assessment and risk management methodologies
- Sound knowledge and experience of either ISO 31000 or COSO internal control

3. Language Requirement:

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is required. Knowledge of one or more of the other AU working languages would be an added advantage.

4. Tenure of Appointment:

The appointment will be made on fixed term contract for a period of two (2) years, of which the first six months be considered as a probationary period. Thereafter, the contract may be renewed for a similar period subject to satisfactory performance, funding availability and agreed deliverables.

5. Equal Opportunities:

The AU Commission is an equal opportunity employer. Qualified women are strongly encouraged to apply.

6. Remuneration:

The indicative salary attached to the position is an annual lump-sum of US\$ 83,070.00 (P3 Step 5) inclusive of all allowances for internationally recruited staff, and US\$71,466.43 inclusive of all allowances for locally recruited staff.

7. How to Apply:

Applications must reach the Commission not later than 14th October 2017 through the AU Commission's website <http://www.aucareers.org>.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource
Management, African Union Commission
Addis Ababa, Ethiopia

Contract Type

Fixed Term Contract

Employment Fraction

Full-time

Branch

Headquarters