



---

**External Publication of Job Posting**

**50212839**

**Job Posting Title**

TRANSPORT OFFICER

**Start Date**

07.04.2017

**End Date**

07.05.2017

**Reference Code**

AMISOM 12 03

**Job Title**

TRANSPORT OFFICER

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia. In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the short-term post of Transport Officer in the department of Peace and Security of the African Union Commission

**Department**

Job Title: Transport officer  
Grade: P3 Step 5  
Section: Transport  
Reports to: Chief Administrative Services  
Duty Station: Mogadishu, Somalia  
Number of Post : 1

**Project**

To assist in vehicle fleet management and transport maintenance capacity, system and services

## **Tasks**

### Main Duties and Responsibilities :

- Provide vehicle transport capability within the Mission;
- Provision and maintenance of the vehicle fleet;
- Manage the fleet in accordance with the decisions made by headquarters and the mission;
- Follow up on the acquisition, receipt, distribution, maintenance, utilization and disposal of the vehicle fleet;
- Ensure that the mission's vehicles are used in accordance with African Union Rules and Regulations;
- Review the update of data on vehicle usage;
- Arrange for testing staff and issuance of driving permits
- Ensure that all vehicle users meet the required driving skills and have an understanding of host country road rules and regulations;
- Develop and maintain active road accident prevention programs;
- Develop an effective and efficient plan for the transport re-supply of all Sections as required;
- Perform any other duties as directed by supervisor(s).

## **Requirements**

### 1. Qualifications and Experiences Required:

Masters in mechanical engineering, transportation, logistics, administration, management or similar fields and 7 years relevant work experience of which 3 years at a supervisory level in a related field with Government, NGO, think tank, or similar multi lateral, regional or international institution.

Bachelors degree in mechanical engineering, transportation, logistics, administration, management or similar fields and 10 years relevant work experience in field with Government, NGO, think tank, or similar multi lateral, regional or international institution.  
of which 5 years at a supervisory level .

### 2. Skills and Competencies Required:

- Computer literate and well versed in the use of the Internet, Power Point, Excel and Word.
- Demonstrates ability to manage diverse transport operations
- Ability to review alternative options and select most effective and cost efficient mode of transport
- Ability to work in a multicultural setting
- Must be prepared to work in a hardship context and highly pressurized and sometimes hazardous environment

### 3. Language requirement:

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is required. Knowledge of one or more of the other AU working languages would be an added advantage.

### 4. Tenure of appointment:

The appointment shall be for an initial period of one (1) year, the first three (3) months of which shall be on probation. It shall be renewable subject to performance and availability of funds.

### 5. Equal opportunities:

The African Union Commission is an equal opportunities employer. Qualified women are encouraged to apply.

6. Remuneration:

The salary attached to the position is a fixed monthly lump sum of US\$ 102,871.50 (P3 Step 5) inclusive of all allowances for internationally recruited staff, and US\$ 91,267.91 inclusive of all allowances for locally recruited staff.

Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 7 May 2017.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management  
African Union Commission  
Addis Ababa (Ethiopia)

***Employment Fraction***

Full-time

***Branch***

AU Liaison Offices – AMISOM