



External Publication of Job Posting

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Job Posting Title

Senior Political Officer Guinea Bissau

Start Date

03.01.2017

End Date

03.02.2017

Reference Code

Guinea Bissau 04

Job Title

Guinea Bissau

Organization

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African states as well as developing a new partnership worldwide. Its Headquarters is located at Addis Ababa, capital city of Ethiopia.

Department

Job title: Senior Political Officer
Grade: P3 step 5
Department: Peace and Security
Duty station: AU Liaison Office in Guinea Bissau
Reports to: Head, Liaison Office

Tasks

The incumbent shall be responsible for the following:

- Advise the Head of the AU Liaison Office in Guinea Bissau and Senior Management on conflict management and resolution related issues in the Guinea Bissau, in particular the identification of strategic entry-points for AU's intervention;
- Collecting and analyzing information on the ground from different sources, including the press;
- Maintaining up-to-date knowledge of events relating to political issues in general, and in particular as they affect the countries and thematic mandates for which the staff member is responsible;

- Keeping abreast of latest trends and developments in the area of assignment and providing inputs on pertinent issues to the Head of the AU Liaison Office in Guinea Bissau, to senior officials and colleagues in missions and to AU Headquarters;
- Regularly monitoring national and district level political developments and provide daily and weekly updates to the Head of the AU Liaison Office in Guinea Bissau, as well as to the AU Situation Room (Headquarters) on developments taking place;
- Producing regular reports and strategic analysis in support of the work of the Peace and Security Council (PSC) in the area of assignment, including reports focusing on implementation of PSC priorities at local level;
- Identify gaps, prioritize which gaps need to be addressed and develop and coordinate/implement strategies to address the gaps;
- Providing technical and substantive back-up in the implementation of mandates of the office;
- Maintaining contacts with governmental organizations and international organizations on coordination and policy matters;
- Monitoring actions taken by intergovernmental groups, UN organizations, government and non-governmental organizations;
- Participating in fact-finding and other missions to countries within assigned area of responsibility;
- Defining work plan for area assigned in accordance with established terms of reference;
- Performing any other duty assigned to him/her by the Head of the AU Liaison Office in Guinea Bissau.

Requirements

Qualifications required

The incumbent should have:

- A Master's degree (with 7 years relevant experience) in Political Science, International Relations, International Law and Conflict Prevention and Resolution, working in, Research Centers/Institutes', UN or UN Agencies or lecturing at a University in Political Science, International Law or undertaking research in Political Science;
- Must have excellent presentation and drafting skills and excellent knowledge of current political, social and economic developments in Africa (particularly in Guinea Bissau) and the World;
- Must have the ability to work with a team of professional staff and capacity for creativity and initiative as well as capacity to conduct strategic analysis, reports/briefs under pressure;

Competencies and Skills

The incumbent must have a demonstrated ability to work within a small field office in difficult circumstances, take initiative and be a team player. He/she must be computer literate and versed in the use of computer applications including word processing, spreadsheet and presentation software. He/she must be fluent in one of the AU working languages, preferably French. He/she must have excellent writing and report drafting and good

interpersonal skills; ability to establish and maintain effective working relations with people of different national and cultural backgrounds with sensitivity and respect for diversity.

1. LANGUAGE REQUIREMENT:

Proficiency in one of the African Union working languages. Proficiency of one or several other working language (s) would be an added advantage.

2. Tenure of Appointment

The appointment will be made on a fixed term contract for a period of one year, of which the first three months will be considered as a probationary period.

3. Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

4. Remuneration

The salary attached to the position is an annual lump-sum of US\$ 87,210.07 inclusive of all allowances for internationally recruited staff, and US\$ 73,346.03 inclusive of all allowances for locally recruited staff

Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 3 February 2017.

Directorate of Administration and Human Resource Management

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Contract Type

Short Term

Employment Fraction

Full-time

Branch

AU Liaison Offices – Guinea Bissau