



External Publication of Job Posting

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Job Posting Title

HEAD OF INFORMATION, COMMUNICATION, PUBLICATION AND TECHNOLOGY DIVISION

Start Date

22.01.2020

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24.02.2020

Reference Code

STATAFRIC / 02 / 03

Job Title

HEAD OF INFORMATION, COMMUNICATION, PUBLICATION AND TECHNOLOGY DIVISION

Organization

The African Union (AU), established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

Reference to the the AU Head of States and Government decision (Assembly/AU/Dec.462 (XX)) during their Ordinary Session in January 2013, in Addis Ababa, Ethiopia, on the creation of the African Union Institute for Statistics (STATAFRIC) that will be based in Tunis, Republic of Tunisia and the importance of its role in promoting the production of official statistics of the African Union mainly by collecting, harmonizing and aggregating data published by the National Statistics Offices/Institutes of African Union member states in order to shed light on the decisions of African institutions and educate African citizens accordingly.

The mandate of STATAFRIC is to lead in the provision and promotion of harmonised quality statistical information and good practice in support and monitoring of the implementation of the African Integration and Development Agenda.

In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of AU Member States to apply for the post of Head of Information, Communication, Publication and Technology Division within STATAFRIC in Tunis, Tunisia.

Department

1. Post:

Title: Head of Information, Communication, Publication and Technology Division

Grade: P5

Department: STATAFRIC

Supervisor: Executive Director

Duty station: Tunis, Tunisia

Number of Position: 1

Project

2. Job purpose:

To communicate and build relationship with users of statistics in order to reach the visualization of harmonized, quality and accurate statistics to all users of AU Member States to contribute to the promotion of the development and modernization of the national statistical systems with a view to achieving harmonious and integrated development of the continent.

Tasks

3. Major Duties and Responsibilities:

Under the general guidance of the Executive Director of STATAFRIC, the incumbent will perform the following duties:

- i) Provide Information, technology and communication (ITC) strategy for the dissemination and visualization of statistics and data;
- ii) Mobilize technical and financial support to strengthen countries' capacity in the use of new technologies for data exchange and dissemination;
- iii) Build relations within the political environment and users at national, regional and continental level;
- iv) Supervise and guide the work of professional staff (Senior Policy Officers/Policy officers, short-term experts and consultants) working on communication, IT and statistics publication matters;
- v) Establish and drive an awareness and advocacy programme to increase the culture of use of statistics for evidence-based decisions;
- vi) Provide leadership in developing manuals, guidelines and tools on concepts, definitions, classifications, methods, and standards related to the exchange, use and dissemination of statistics that are adapted to the African context;
- vii) Manage and update the data portals, website and social media of STATAFRIC;
- viii) Undertake research to facilitate data exchange between AU member states, RECs and STATAFRIC;
- ix) Coordinate the organization and servicing of workshops, seminars and meetings of Member States on exchange, dissemination and visualization of data and statistics;
- x) Coordinate the preparation and management of the programme budget for the Communication, IT and publication division.
- xi) Provide technical contribution to advise the Executive Director in related activities;
- xii) Perform any other duties that may be assigned by the Executive Director.

Requirements

4. Qualification & Work Experience required:

A Master's Degree in statistics engineering, communication, Information Technology Statistics or related disciplines.

Professional qualifications from a recognized and reputable Statistics Training Institute will be an additional Advantage.

A minimum of Twelve (12) years of relevant professional work experience in the area of Information, technology and communication (ITC) in the International organization, Regional or national level, which Seven (7) years should have been at managerial level.

Or

A Bachelor's Degree in statistics engineering, communication, Information Technology Statistics or related disciplines.

Professional qualifications from a recognized and reputable Statistics Training Institute will be an additional Advantage.

A minimum of fifteen (15) years of relevant professional work experience in the area of Information, technology and communication (ITC) in the International organization, Regional or national level which five (5) years should have been at managerial level.

5. Required skills and Competencies

Functional

- Good Strategic, Tactical and operational management
 - Good Skills in communication, and publication statistics methods and packages in data processing;
 - Planning and organizational
 - Good skills in information, technology and competence in the use of standard and statistics software tools
 - Excellent communication and negotiation skills
 - Strong oral and written communication skills
 - Conceptual Thinking: -Good skills in conceptualization and coordination of national statistical development system (NSDS) and packages in data processing Uses several analytical or creative techniques to break apart complex problems into component problems or issues. Draws on complex learned concepts when examining patterns or trends and recognizes underlying issues/implications of decisions or courses of action.
 - Job Knowledge Sharing: - Champions knowledge sharing to enable continuous learning and knowledge creation. Identifies opportunities to deliver value through improved information management.
 - Drive for Result: - Makes decisions, sets priorities or chooses goals on the basis of calculated inputs and outputs and analyzes for relevant departmental/ and or organizational outcomes.
 - Foster Innovation: - Improves performance by taking actions that may be unique, leading-edge or new to the organization/ department or directorate. Takes calculated risks in trying something new.
- Personal abilities**
- Ability to work effectively with people from various backgrounds and create an environment where diversity is respected
 - Ability to work in the a multicultural environment
 - Ability to collaborate and communicate effectively with all stakeholders
 - Ability to identify key strategic opportunities and risks
 - Ability to use strong managerial delegation, political tact and supervisory skills to achieve documented objectives
 - Ability to deliver under tight deadlines and work well under pressure Ability to actively seek, identify and apply appropriate technology to improve programme delivery

- Ability to motivate staff and utilize the talents
- Ability to delegate the appropriate responsibility, accountability and decision-making authority with regard to performance management and professional development

Leadership

- Strategic Perspective: - Is aware of the projected directions of trends (e.g., social, technological, etc.) and how changes might impact the organization and continuously reviews and revises plan to address long-term issues and opportunities affecting the team.
- Developing others: - Supports the development of the team through performance management, coaching and feedback.
- Change Management: - Creates an environment that fosters change creativity in others and gains commitment for change from staff. Actively looks for opportunity in uncharted territory.
- Managing Risk: - Makes and implements decisions in ambiguous/ risky situations or where information is incomplete and outcome is unknown. Takes calculated risks in pursuing new and cutting-edge ideas that will enhance a project.
- Job Knowledge Sharing: - Fosters and enables a knowledge and information-rich culture through engaging with thought leaders within and outside the organization.
- Building Relationship: - Build and manage strategic partnerships with a results-oriented mind-set; establishes a broad network of contacts that enables the individual to gather information and encourage others to establish a chain of influence and utilize the strengths and abilities of stakeholders.
- Foster Accountability Culture: - Makes decisions, sets priorities or chooses goals on the basis of calculated inputs and outputs; makes explicit considerations of potential return-on investment or cost-benefit analysis of outcomes.
- Learning Orientation: - Promotes and role models ongoing learning and development through establishing mechanisms to facilitate and encourage knowledge sharing in the business area. Creates relevant on-the-job learning and stretch opportunities for people in the division.
- Communicating with impact: - Uses personal rather than positional power to influence and motivate others to achieve results even those over whom they have no line authority.
- Fosters Innovation: - Encourages creativity on the part of others by highlighting the benefits of innovation and change on the overall performance of the organization and/or the performance department/ directorate.

Knowledge and understanding

- Excellent knowledge of workings of international organizations
- Good understanding of African Statistical System (AfSS)
- Working knowledge of Policy Analysis

6. Language Requirement:

Proficiency in one of the African Union working languages. Knowledge of one or several other working languages would be an added advantage.

7. Tenure of Appointment:

The appointment will be made on a regular contract for a period of three (3) years, of which the first twelve months will be considered as a probationary period. Thereafter, the contract will be for a period of two-years renewable, subject to satisfactory performance and deliverables.

8. Least Represented Countries

Candidates from the following least represented countries are encouraged to apply: Algeria, Angola, Cape Verde, Central African Rep. , Comoros, Congo (DRC), Egypt, Equatorial Guinea, Eritrea, Eswatini, Ghana, Guinea, Libya, Madagascar, Mali, Morocco, Namibia, Saharawi Arab D.R. , Sao Tome and Principe, Seychelles, Somalia, South Africa and South Sudan

9. Gender Mainstreaming:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

10. Remuneration:

Indicative basic salary of US\$ 50,746.00 (P5 Step 1) per annum plus other related entitlements e.g. Post adjustment (46% of basic salary), Housing allowance US\$ 26,208.00 per annum, education allowance (100% of tuition and other education related expenses for every eligible dependent up to a maximum of US\$10,000.00 per child per annum), etc. for internationally recruited staff and a maximum of US\$ 3,300.00 per child per annum for every eligible dependent for national and locally recruited staff.

Applications must be made through the AUC E-recruitment Website
<http://www.aucareers.org> not later than 23 February 2020.

- Attach detailed and updated curriculum vitae/resume including three (3) referees with good knowledge. Of candidate's work, please, provide referees' contact details – telephone and e-mail addresses.
- Copy of valid passport.
- Certified copies of educational qualifications – degrees, diplomas and certificates, where applicable (Not 4. More than 5 Documents in PDF Format, and not exceeding 1 MB).
- Please be aware that only complete applications will be considered.
- Please note that only shortlisted candidates will be contacted

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management
African Union Commission

Contract Type

Regular (Long Duration)

Employment Fraction

Full-time

Branch

STATAFRIC , Tunis

City

Tunis