
External Publication of Job Posting

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Job Posting Title

MONITORING AND EVALUATION OFFICER

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13.11.2018

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Reference Code

SPPMERM / 11 / 03

Job Title

MONITORING AND EVALUATION OFFICER

Organization

The African Union (AU), established as a Pan-African continental body, is charged with spearheading the implementation of Agenda 2063 - the 50-year continental shared strategic framework for inclusive growth and sustainable development, and its Ten Year Implementations Plans (the first of which spans 2013-2023) - in order to realize the African Union Vision of "an integrated, prosperous and peaceful Africa, driven by its own citizens and representing a dynamic force in the international arena".

The Agenda 2063 Framework was adopted by the AU Policy Organs in January 2015 and its First Ten Year Implementation Plan (FTYIP) in July 2015. Attention is now on its implementation, focusing on: domestication in Member States' National Plans; alignment of strategic plans of AUC Departments, Organs and RECs with the FTYIP; development and roll out of an accountability/measurement framework; capacity development; popularization, advocacy and awareness raising, etc.

The Directorate of Strategic Policy, Planning Monitoring and Evaluation and Resource Mobilization under the Bureau of the Chairperson of the African Union Commission, had a key role in the formulation of Agenda 2063 (with the support of key partners such as the NEPAD Planning and Coordination Agency – NPCA, AfDB, and UNECA), and is now actively engaged (in collaboration with partners and stakeholders) in facilitating its implementation.

The Directorate consists of four Divisions, namely: (i) Policy Analysis and Research; (ii) Planning, Monitoring and Evaluation; (iii) Resource Mobilization; and (iv) Knowledge Management. The mandate of the Directorate is: "To develop and maintain constructive and productive institutional relationship between Africa and the rest of the world as well as to coordinate the mobilization of extra budgetary resources; To ensure interdepartmental coordination in strategic planning, for continuous monitoring and evaluation of programme outputs against action plans, as well as to assess the efficiency and effectiveness of programs in realizing organizational goals and objectives. In addition, it shall provide and maintain research and statistical services that will cater for the needs of the entire Commission, other Organs of the Union, RECs as well as Members states".

The Planning, Monitoring and Evaluation Division, within the Directorate of Strategic Planning, is responsible for coordinating the development of the overall strategy of the African Union and monitoring and evaluating its implementation, and in the context of Agenda 2063 implementation, the Monitoring and Evaluation Officer is to be based at the AUC Headquarters in Addis Ababa and is tasked with, among other things to:

Department

2. Post:

Job Title : Monitoring and Evaluation Officer
Grade : P2
Number of posts : 1 (One)
Department : Directorate of Strategic Policy Planning, Monitoring and Evaluation and Resource Mobilization
Supervisor : Head of Division, Planning, Monitoring and Evaluation
Duty Station : Addis Ababa, Ethiopia

Tasks

3. Duties

- Support the roll out and implementation of agenda 2063 Monitoring and Evaluation Framework within the Commission, AU Organs, RECs and Member States. This includes the development of standard tools, systems and procedures for efficient data collection and reporting.
- Ensure the alignment of M & E systems, tools and processes with the Agenda 2063 M & E Framework, Tools and Processes.
- Participate in the review, updating and modernization of the planning, monitoring and evaluation systems and tools.
- Support the development of project proposals by reviewing and ensuring causal logic throughout the results chain and that indicators and objectives pass the SMART and CREAM criteria
- Facilitate reporting to the AU Organs, RECs and Member States.
- Support needs assessment and roll out of capacity building initiatives relating to M & E principles and techniques, Results Based Management, Use of Standardized Tools, Processes and procedures.

Requirements

4. Qualification and work experience required:

A Bachelor's degree in Monitoring and Evaluation, Economics, Statistics, Development Studies, Demography or Public Finance.

At least 3-4 (three to four) years of experience in the fields of Strategic Planning, Programme Management and Monitoring Evaluation within an international organization, with particular reference to the African situation.

Computer knowledge is a must especially in MS-Excel and Statistical Data software's.

OR

A University diploma in Monitoring and Evaluation, Economics, Statistics, Development Studies, Demography or Public Finance.

At least 5 (five) years of experience at a specialist level in the fields of Strategic Planning, Programme Management and Monitoring Evaluation within an international organization, with particular reference to the African situation.

Computer knowledge is a must especially in MS-Excel and Statistical Data software's.

5. Other skills and competencies

Proven experience of programme management methodologies and practices

Excellent analytical, problem solving and strategic thinking skills.

Advanced knowledge of planning, monitoring and evaluation methodologies;

Ability to synthesize and help stakeholders identify strategic priorities in complex work programmes;

Ability to manage effectively multi-stakeholder planning processes.

Excellent leadership and negotiating skills. Proven ability to communicate effectively both orally and in writing.

Solid management skills and good team spirit;

Excellent computer skills so as to give a relative autonomy in the preparation of work

6. Language Requirements

Proficiency in one of the four AU working languages (Arabic, English, French and Portuguese). Knowledge of another or several languages is an advantage

7. Gender

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

8. Tenure of Appointment

The appointment will be for a fixed- term contract for a period of one (1) year, of which the first three months will be considered as a probationary period. Thereafter, the contract will be renewed annually subject to satisfactory performance and fund availability.

8. Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

9. Remuneration

The salary attached to the position is a fixed annual lump sum of US\$ 85,212.07 (P2 Step 5) inclusive of all allowances for internationally recruited staff and US\$ 66,751.81 inclusive of all allowances for locally recruited staff.

10. How to Apply

Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 16 December 2018.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate

applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management African Union Commission Addis Ababa (Ethiopia)

Contract Type

Fixed Term Contract

Employment Fraction

Full-time

Branch

Headquarters