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**External Publication of Job Posting**

**50586683**

**Job Posting Title**

SENIOR REMITTANCES REGULATION AND POLICY OFFICER (AIR)

**Start Date**

18.10.2018

**End Date**

19.11.2018

**Reference Code**

AIR / 2018/13 / 03

**Job Title**

SENIOR REMITTANCES REGULATION AND POLICY OFFICER (AIR)

**Organization**

The African Union (AU), established as a unique Pan African continental body, is charged with the responsibility of spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

The African Institute for Remittances (AIR) was established in 2014 as a Specialized Technical Office of the African Union Commission (AUC) with the aim to assist the AU Member States to maximize the impact of remittances for social and economic development in Africa.

Towards meeting its mission, the African Institute for Remittances will work with partners and African Union member States in three strategic priority areas: 1) Improve the statistical measurement, compiling and reporting capabilities of Member States on remittances data; 2) Promote appropriate changes to the legal and regulatory frameworks for remittances, payment and settlement systems as well as use of innovative technology so as to promote greater competition and efficiency, resulting in reductions of transfer costs; 3) Leverage the potential impact of remittances on social and economic development of Member States as well as promoting the financial inclusion.

In seeking to achieve this objective, the African Union intends to strengthen its capacity to deliver by, among others, the reinforcement of its organizational structure and expertise. The Commission of the African Union invites applicants who are national and citizens of AU Member States for a position of Senior Remittances Regulation and Policy Officer for the African Institute for Remittances.

Candidates from the following least represented countries at the African Union Commission are encouraged to apply: Algeria, South Africa, Morocco, Angola, Ghana, Congo (DRC), Equatorial Guinea, South Sudan, Namibia, Mali, Madagascar, Guinea-Conakry, Cape Verde, Central African Rep., Seychelles, Somalia, Guinea Bissau, Saharawi Arab D.R., Comoros, Sao Tome and Principe.

## **Department**

### 1. Post

Job title: Senior Remittances Regulation and Policy Officer

Grade: P3

Department/Agency: African Institute for Remittances

Supervisor: Executive Director, AIR

Duty Station: Nairobi, Kenya

Number of Posts: 1

## **Project**

### 2. Job Purpose

Under the direct supervision of the Executive Director, AIR, the Senior Remittances Regulation and Policy Officer shall be responsible for the preparation of appropriate strategic plans; advise the Executive Director in remittance related activities; closely work with the Global Remittances Working Group and other remittance related initiatives to improve the Legal and Regulatory framework on remittances in Africa and leveraging remittances policies; in collaboration with other colleagues, design and propose appropriate technical assistance and capacity building programs for AU Member States; monitor and evaluate impacts and improvements of capacity building activities on remittances market situation and remittances transfer cost.

## **Tasks**

### Major Duties and Responsibilities

The Senior Remittances Regulation and Policy Officer, AIR shall:

- a) Provide technical assistance to AU Member States, remittance senders and recipients and other stakeholders to develop and implement concrete strategies and operational instruments to leverage remittances for social and economic development;
- b) Design and monitor implementation of leveraging remittance strategies and financial inclusion programs in collaboration with AU Member States;
- c) Provide technical assistance for the implementation of the General Principles for International Remittance Services (GP) by Member States, including transparency and consumer protection, an accessible payment systems infrastructure, an enabling legal and regulatory environment, a balanced market structure and competition as well as sound governance and risk management;
- d) Periodically assess remittance market situation in Africa;
- e) Design and periodically assess technical assistance programmes for AU MS to improve the remittance market on establishing and operating the necessary regulatory frameworks on remittances;
- f) Work collaboratively with other colleagues to achieve organizational goals;
- g) Advise the Executive Director in remittance related activities;
- h) Performs related activities assigned by the Executive Director.

## **Requirements**

### 3. Academic Qualifications and Experience requirements

- Master's Degree in Law, Economics, Finance and or Local development. A higher qualification would be an added advantage.
- At least 7 years of relevant working experience of which 3 years should have been in a supervisory level in in field related to financial compliance, Banking regulation/supervision, Local development, Remittances or Financial Inclusion.
- Continental, regional and International working experience;

OR

- Bachelor Degree in Law, Economics, Finance and or Local development. A higher qualification would be an added advantage.
- At least 10 years of relevant working experience of which 5 years should have been in a supervisory level in field related to financial compliance, Banking regulation/supervision, Local development, Remittances or Financial Inclusion.

#### 4. Required Skills and Competences

##### A. Functional Skills

Profound understanding of remittances for development related issues;

Working knowledge of policy analysis, programmes/project management, implementation, monitoring and evaluation;

Excellent organizational and time-management skills;

Excellent interpersonal relationship practices to meet and deal with persons of diverse backgrounds;

Demonstrated ability with regard to computer skills, including excellent word-processing capabilities, database management, proficiency with internet applications and experience in using office software applications such as MS Excel, Power Point and Word, and familiarity with electronic data processing systems and ERP such as SAP.

##### B. Personal Abilities

Ability to deliver under tight deadlines and work well under pressure;

Analytical and problem solving abilities;

Ability to use clear, concise language in correspondence as well as including content fitting for the purpose and audiences when preparing written briefs and reports;

Able to operate in a multicultural environment;

High level of autonomy at work, yet with profound team-spirit;

Adaptive, patient, resourceful, resilient and flexible;

Pro-active and solutions oriented.

#### 5. Language Requirement:

Applicants must be proficient in at least one of the African Union working languages. Knowledge of one more or several other working languages would be an added advantage.

#### 6. Tenure of Appointment:

The appointment will be made on regular term contract for a period of three (3) years, of which the first twelve months be consider as a probationary period. Thereafter, the contract will be for a period of two years renewable, subject to satisfactory performance and deliverables.

#### 7. Gender Mainstreaming:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

#### 8. Remuneration:

Indicative basic salary of US\$ 37,453 (P3 Step1) per annum plus other related entitlements e.g. Post adjustment (42% of Basic Salary), Housing allowance (\$18,585.00 per annum), education allowance (100% of tuition and other education related expenses for every eligible dependent up to a maximum of US\$ 10, 000.00 per annum for the internationally recruited staff and \$3,300 per child per annum for locally recruited staff).

#### How to Apply

All applications must reach the African Union Commission not later than 19 November 2018 through the AU Commission's website <http://www.aucareers.org>.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resources  
Management, African Union Commission  
Addis Ababa, Ethiopia

***Contract Type***

Regular (Long Duration)

***Employment Fraction***

Full-time

***Branch***

AFRICAN INSTITUTE FOR REMITTANCES (AIR)

***City***

Nairobi