



External Publication of Job Posting

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Job Posting Title

POLITICAL OFFICER – DISARMAMENT, DEMOBILIZATION AND REINTEGRATION (DDR)

Start Date

31.07.2018

End Date

02.09.2018

Reference Code

PSD 2018 / 01 / 03

Job Title

POLITICAL OFFICER – DISARMAMENT, DEMOBILIZATION AND REINTEGRATION (DDR)

Department

Job Title: Political Officer – Disarmament, Demobilization and Reintegration (DDR)

Grade: P2

Department: Peace and Security Department

Reports to: Head of the Defence and Security Division (DSD)

Duty Station: Addis Ababa, Ethiopia

Number of Positions: 1

Project

2. JOB PURPOSE :

Under the overall guidance and supervision of the Head of DSD, plan, execute and follow-up AU DDR programs and activities on the African continent.

Tasks

3. MAIN RESPONSIBILITIES:

- Monitor and assess the political and security situation in conflict and post-conflict settings to identify areas for DDR intervention and support by the AU, RECs and partners, in consultation with the conflict prevention and management divisions;
- Maintain regular communication with RECs, the United Nations, international partners, and other entities involved in DDR to ensure sharing of information and harmonization of approaches and activities where appropriate;

- Organize meetings, workshops, seminars and conferences on activities related to DDR and oversee substantive and administrative preparations;
- Provide guidance to AU DDR Officers in the field on the design and implementation of national and regional DDR initiatives;
- Prepare inputs for briefing notes, talking points and statements on DDR related matters for senior staff and officials as requested and prepare the quarterly DDR newsletter;
- Draft project proposals for national and regional DDR programs and undertake resource mobilization;
- Contribute to departmental and Commission-wide exercises, including the development, reporting and review of the African Peace and Security Architecture (APSA) Roadmaps, the AU Master Roadmap of Practical Steps to Silencing the Guns in Africa by 2020 (Lusaka Roadmap), and Agenda 2063;
- Provide secretarial support to the AU-Regions Steering Committee on SALW and DDR, including preparing agendas, talking points, and reports;
- Participate, as instructed, in regional or international conferences, symposia and seminars that are related to enhancing the effectiveness and impact of the AU DDR program;
- Perform any other peace and security related duties as may be assigned by the Head of Division, Director – Peace and Security Department or by the Commissioner for Peace and Security.

Requirements

4. REQUIREMENTS

- Advanced University degree in Social Sciences;
- A qualification in Diplomacy, International Relations, Conflict Management, Arms Management, Defense, Peace and Security or Military Service especially in the African context will be an advantage;
- At least five (5) years of work experience with 3 of such years devoted to work related to DDR, SSR, Peace and Security, Conflict Management, Arms Management, Defence or the military in Africa. Demonstrated competence in social science research and practical experience in social and security issues, with emphasis on the Africa continent, is essential;
- Have the ability to work closely with governments, NGOs and multi-lateral institutions in complex peace and security undertakings;
- Be computer literate and well versed in the use of the Internet, Power Point, Excel and Word.
- Have excellent writing, negotiating, analytical and communicative skills.

5. LANGUAGE REQUIREMENT :

Proficiency in one of the African Union working languages (English, Arabic, French and Portuguese). Knowledge of other working languages would be an added advantage.

6. GENDER MAINSTREAMING :

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

7. TENURE OF APPOINTMENT:

The appointment shall be for an initial period of one (1) year, the first three (3) months of which shall be on probation. It shall be renewable subject to performance and availability of funds.

8. REMUNERATION:

The salary attached to the position is a fixed annual lump sum of US\$ 85,212.07 (P2 Step 5) inclusive of all allowances for internationally recruited staff and US\$ 66,751.81 inclusive of all allowances for locally recruited

staff.

9. HOW TO APPLY

All applications must reach the African Union Commission not later than 2nd September 2018 through the AU Commission's website <http://www.aucareers.org>

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted.

Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Contract Type

Short Term

Employment Fraction

Full-time

Branch

Headquarters