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**External Publication of Job Posting**

**50379875**

**Job Posting Title**

Chief of Integrated Support Services (CISS)

**Start Date**

05.04.2018

**End Date**

14.05.2018

**Reference Code**

PSOD201805053

**Job Title**

Chief of Integrated Support Services (CISS)

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia. In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver through, amongst others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

**Department**

Job Title: Chief of Integrated Support Services (CISS)  
Grade: P5 Step5  
Reports to: Head Mission Support  
Duty Station: Mogadishu-Somalia  
Number of Post : 1

**Project**

The Chief of Integrated Support Services (CISS) will report to the Head of Mission Support (HMS) and will be responsible for the efficient and effective functioning of the Integrated Support Services Section (ISS).

**Tasks**

- Supervise, provide guidance and ensure the efficient and effective functioning of the sections that comprise the ISS;
- Plan, prioritize, implement and advise on all aspects Logistics, Computer Information Technology

Systems (CITS), Engineering, Aviation, Transport, Movement Control (MOVCON), Medical, and Supply needs of the Mission, as well as any other sections that may fall under the authority of the CISS;

- Oversees the preparations of prioritized integrated mission support plans and their timely execution by the Joint Support Operations Centre (JSOC);
- Prepares and disseminates periodic reports and returns on Logistics, CITS, Engineering, Aviation, Transport, Movement control (MOVCON), Medical and Supply;
- Develops appropriate control systems and mechanisms to ensure effective and efficient use of resources, including human resources, assigned to the ISS;
- Coordinates budget planning, preparation and execution for the ISS;
- Ensures timely implementation of work plans for the ISS in support of AMISOM Mission Implementation Plan (MIP);
- Plans and provides advice, support and training of ISS staff on Logistics, CITS, Engineering, Aviation, Transport, Movement control (MOVCON), Medical and Supply related matters;
- Coordinates and manages the distribution and reallocation of all logistical resources provided for the Mission, ensuring systems are in place for repair and maintenance;
- Coordinates and supervises storage, allocation and distribution, consumption and assessment of future needs of the mission;
- Performs any other duties as directed by the supervisor(s)

## **Requirements**

### 1. Qualifications and Experiences Required

A University Master's Degree in business administration, supply chain management, logistics operations/management. A higher qualification will be an added advantage.

Have a minimum of 12 years of progressively responsible experience in business, communications, financial or supply chain.logistics management in large, multicultural institutions as well as extensive experience in programme and project planning, analyses, budgeting, monitoring and evaluation Experience servicing intergovernmental organisations is desirable. Comprehensive knowledge of UN and AU policies, procedures and operations in administration and financial/logistical management is desirable.

At least 7 years of experience at managerial level

OR

A University Bachelors Degree in business administration, supply chain management, logistics operations/management. A higher qualification will be an added advantage.

Have a minimum of 15 years of progressively responsible experience in business, communications, financial or supply chain.logistics management in large, multicultural institutions as well as extensive experience in programme and project planning, analyses, budgeting, monitoring and evaluation Experience servicing intergovernmental organisations is desirable. Comprehensive knowledge of UN and AU policies, procedures and operations in administration and financial/logistical management is desirable.

At least 5 years of experience at managerial level

### 2. Other Skills and Competence Required

- Ability to work closely with governments, NGOs and multi-lateral institutions in complex political affairs,

peace and security undertakings; good interpersonal skills and the ability to establish and maintain effective working relations with mission leaderships, security officers in other agencies, specialists in other security related fields, representatives of local and national governments and others;

- Excellent knowledge of security management, combined with solid background of military or other security specialization (Peacekeeping, military, police or security services experience essential);
- Demonstrable ability to plan, organize, coordinate and implement security operations in the field;
- Ability to expeditiously design and implement a wide range of African Union security management policies and procedures;
- Ability to identify priority activities and assignments and to make adjustments as and when required;
- Ability to make quick decisions in emergencies or when rapid response is required
- Ability to effectively deal with stress factors when encountered;
- Technological Awareness: Good computer skills, particularly in relation to security management and monitoring;
- Excellent writing, negotiating, analytical and communication skills;
- Ability to work in a multicultural setting;
- Prepared to work in a hardship, highly pressurized and sometimes hazardous environment.

### 3. Language Requirement

Fluency in spoken and written English is required. Knowledge of other working languages of the African Union would be an added advantage (Arabic, French and Portuguese)

### 4. Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

### 5. Tenure of Appointment

The appointment shall be for an initial period of (11) months, the first three (3) months of which shall be on probation. It shall be renewable subject to performance and availability of funds.

### 6. Remuneration:

The salary attached to the position is an annual lump-sum of US\$ 173,672.59 (P5 step 5) inclusive of all allowances for internationally recruited staff and an annual lump sum of US\$ 127,823.64 (P5 step 5) for locally recruited staff.

### How to Apply

Applications must be made through the AUC E-recruitment Website

<http://www.aucareers.org> not later than 6th May 2018

### **Contract Type**

Short Term

### **Employment Fraction**

Full-time

### **Branch**

AU Liaison Offices – AMISOM