



External Publication of Job Posting

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Job Posting Title

Coordinator of AU Border Programme

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Job Title

Coordinator of AU Border Programme

Organization

The African Union, established as a unique Pan African continental body, charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia. In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the short-term post of Head of the AU Border Programme (AUBP) in the department of Peace and Security of the African Union Commission

Department

Job Title: Coordinator of AU Border Programme

Grade: P3 step 5

Section: Conflict Prevention and Early Warning Division, Peace and Security Department

Reports to: Head, Conflict Prevention and Early Warning Division (CPEWD)

Duty Station: Addis Ababa, Ethiopia

Posts: 1

Project

Under the supervision of the Head of the Conflict Prevention and Early Warning Division (CPEWD), the Head of AUBP will be responsible for planning, implementing and monitoring the Programme. In this regard, the Head of AUBP should have a clear overview of the AUBP and be able to efficiently plan, manage, and report on the

different projects. He/she shall help to rationalize the Programme's calendar of activities, the finances and the human resources necessary for the conduct of the various projects. He/she will have to coordinate and enhance the synergies between the different activities, along with the monitoring of the deliverables of said activities.

Tasks

- Ensures the development and implementation of border policies and strategies;
- Coordinates all border stakeholders at RECs and Member States Level;
- Develops and implements the continental border programmes and projects;
- Holds consultations and makes synergies with relevant AUC Departments;
- Manages existing platforms on borders, provides information and services and recommends expertise to Members States;
- Monitors, reports progress of AU, RECs, Member States on the implementation of AUBP;
- Advises the Head of the CPEWD on border related issues;
- Liaises with partners on the technical and financial support of the AUBP;
- Mobilises financial resources and advises on setting up a Border Fund and/or application for Peace Fund.

Requirements

1. Qualifications and Experiences Required

The incumbent should have a University Master's Degree in Public or Business Administration, Political Science, Development Studies, Organizational Development or other related disciplines, with 7 years' work experience out of which 3 years should have been at a supervisory level;

OR

He/she should have a University Bachelor Degree in Public or Business Administration, Political Science, Development Studies, Organizational Development or other related disciplines, with 10 years' work experience out of which 5 years should have been at a supervisory level .

2. Skills and Competencies Required

- Networking and presentation skills;
- Computer literacy;
- Excellent drafting and reporting skills;
- Excellent communication and negotiating skills;
- Good planning and organizational skills;
- Solid, hands-on, budget management skills, including budget preparation, analysis, decision-making, and reporting;
- Strong research skills;

3. Language Requirement:

Proficiency in English language is required for this position and knowledge of other working languages would be an added advantage (Arabic, French and Portuguese).

4. Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

5. Tenure of Appointment

The appointment shall be for an initial period of one (1) year, the first three (3) months of which shall be on probation. It shall be renewable subject to performance and availability of funds.

6. Remuneration

The salary attached to the position is an annual lump-sum of US\$ 96,921.34 Inclusive of all allowances for internationally recruited staff, and US\$ 78,461.08 inclusive of all allowances for locally recruited staff.

The applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 5-April-2018 . Directorate of Administration and Human Resource Management African Union Commission Addis Ababa (Ethiopia)

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Contract Type

Short Term

Employment Fraction

Full-time

Branch

Headquarters