



External Publication of Job Posting

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Job Posting Title

Knowledge Management & Resource Mobilization Expert

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20.02.2018

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20.03.2018

Reference Code

PSOD201802207

Job Title

Knowledge Management & Resource Mobilization Expert

Organization

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the short-term post of Knowledge Management & Resource Mobilization Expert in Peace and Security Department/ CMPCRD Division/Mediation Support Unit of the African Union Commission.

Department

Job Title: Knowledge Management & Resource Mobilization Expert
Grade: P2 step 5
Department: Peace and Security
Supervisor: Head, Crisis Management, Post Conflict Reconstruction Development (CMPCRD)
Duty Station: Addis Ababa
Posts: 1

Tasks

Under the overall supervision of Director, Peace and Security Department and the direct supervision and

managerial direction of the Head, (CMPCRD), the Knowledge Management and Resource Mobilisation Expert will be responsible for the collection, processing and preservation of lessons from AU-led and/or supported mediation efforts, as well as coordinating Resource Mobilization for the AU MSU.

- Serve as the focal point for the collection, processing and preservation of lessons from AU-led and/or supported mediation efforts;
- Organize lessons learned exercise and debriefing sessions with high-level mediators;
- Support the MSU as well as the AU mediators with background information on previous and current mediation issues;
- Ensure AU policies, SOPs and other guidance documents are regularly reviewed and updated;
- Participate in the conduct of capacity building programs including training conducted both at the AUC and in cooperation/coordination with Regional Economic Communities and Regional Mechanisms, as well as with academic institution and research centers;
- Documenting AU mediation efforts including maintaining data base rosters, archiving records;
- Identify expertise for training and deployment in support of AU-led mediation efforts;
- Establish and promote collaborative partnerships with the Regional Economic Communities (RECs) and other relevant external partners, most notably, the UN, the EU and civil society;
- Identifying expertise and coordinate their support to mediation and related activities;
- Developing expert capacity, standby and/or rosters to be deployed in support of mediation efforts;

Requirements

1. Qualifications and experience required

- The incumbent should have a University Bachelor's Degree in Communication, Development Studies, Economics, Social Sciences, International Relations, Public Administration or any related field, with 3 years of work experience;

OR

- He should have an advanced University diploma in Communication, Development Studies, Economics, Social Sciences, International Relations, Public Administration any related field, with 05 years of work experience;

Familiarity with AUC-REC/RM cooperation mechanisms and intergovernmental processes is desirable.

2. Competencies and Skills

The Expert should have the ability to take initiative, and be a team player. S/he must be computer literate and versed with the use of Power Point, excel and Word. S/he must have excellent writing, negotiating, analytical and communication skills.

3. AU Language requirement

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is required. Knowledge of one or more of the other AU working languages would be an added advantage.

4. Tenure of appointment

The appointment will be made on a fixed term contract for a period of twelve (12) months.

5. Gender Mainstreaming

The African Union Commission is an equal opportunities employer. Qualified women are encouraged to apply.

6. Remuneration:

The salary attached to the position is an annual lump-sum of US\$ 85,212.07 (P2 step 5) inclusive of all allowances for internationally recruited staff and an annual lump sum of US\$ 66,751.81 (P2 step 5) for locally recruited staff.

How to Apply

Applications must be made through the AUC E-recruitment Website

<http://www.aucareers.org> not later than 20th March 2018.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Contract Type

Fixed Term Contract

Employment Fraction

Full-time

Branch

Headquarters