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**External Publication of Job Posting**

**50362832**

**Job Posting Title**

HEAD OF DIVISION - PRIVATE SECTOR

**Start Date**

31.01.2018

**End Date**

04.03.2018

**Reference Code**

EA /001- 03

**Job Title**

HEAD OF DIVISION - PRIVATE SECTOR

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve this objective, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of its organizational structure and the filling of all vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for a position of Head of Division – Private Sector for the department of Economic Affairs within the African Union Commission based in Addis Ababa, Ethiopia.

**Department**

1. Post  
Job Title: Head of Division – Private Sector  
Grade: P5  
Supervisor: Director, Department of Economic Affairs  
Duty Station: Addis Ababa, Ethiopia  
Number of Position: 1

**Project**

2. Job Purpose

Under the general guidance of the Commissioner and direct supervision of the Director of Economic Affairs, the incumbents is responsible for formulation of appropriate policies and plans of action and develop programmes and project proposals relating to mobilization and engagement of private sector for economic development in Africa, also ensure overall management of work of the private sector division.

### **Tasks**

#### **3. Main Responsibilities**

Develop and implement appropriate policies, strategies, plans of action and programmes and project proposals development to ensure:

- Engagement and mobilization of private sector;
- Mobilization of increased Foreign Direct Investment (FDI) and local investment in Africa;
- Rationalization of investment codes in Africa and adoption of best practices in facilitating business activity;
- Mobilization of domestic savings;
- Mobilization of external development financing;
- Alleviation of the burden of African external debt;
- Access to the international financial market;
- Follow-up of the Africa-China cooperation as well as other cooperation relations; and
- Co-ordinate and monitor the implementation of the Africa-European Union Joint Strategy and its Action Plans;

i. Implement, monitor, supervise and evaluate projects and programmes related to:

- Private sector mobilization,
- Mobilization of domestic saving,
- Financial, micro-finance and the banking system in Africa in support of private sector,
- Improvement of the ordinary financial contribution of Member States through proposals for other sources of financing the Union,
- Mobilization of extra-budgetary financing for the AU budget;

ii. In collaboration with other departments of the African Union Commission, develop and implementation of a knowledge management system to support effective private sector partnership development and management.

iii. Establish the proper infrastructure and best practices for effective partnership development and management:

iv. Coordinate and conduct studies and research in related fields of work of the Division and department at large;

v. Provide technical guidance, supervise team, manage team's performance and oversee progress of implementation of activities for the division.

vi. Produce and submit periodic and annual reports for the division

vii. Perform any other related assignment as may be assigned by supervisors.

#### **4. Key Performance Indicators:**

- Timely and quality development and implementation of policies and strategies,
- Number of private sector partnerships engaged,
- Improved capacity to raise funds, based on number of initiatives and campaigns;
- Timely development and implementation of knowledge management system;
- Quality support provided to Member States, which leads to sustainable and consistent private sector engagement and funding.
- Funds raised from private sector sources;

## **Requirements**

### **5. Education Qualification and work Experience Required**

- Candidates must have a PhD in Economics, project management, industrial organisation, International Relations and Corporate management.
- Candidates must have a minimum of 10 years of relevant working experience in the field of private sector development, investment and accessing investment funds.
- At least 5 years should be at management or supervisory roles.

### **6. Required Skills and Competencies required**

#### **Functional Skills**

- Networking and presentation skills
- Computer literacy;
- Excellent drafting and reporting skills;
- Excellent communication and negotiating skills;
- Good planning and organizational skills.
- Solid, hands-on, budget management skills, including budget preparation, analysis, decision-making and reporting
- Strong written and oral communication skills
- Strong Research Skills

#### **Personal Abilities**

- Ability and curiosity to learn new and complex concepts quickly
- Strong organizational abilities including planning, delegating, program development and task facilitation.
- Transparent and high integrity leadership
- Management experience, excellent interpersonal skills and ability to organize and motivate others and to work in a multi-cultural environment;

#### **Knowledge and understanding**

- Working knowledge of policy and data analysis, programme and project management, implementation, monitoring and evaluation;
- Knowledge of fundraising strategies, resources mobilization and donor relations
- Knowledge of Private sector engagement strategies and prospects
- Knowledge of sustainable development

### **7. Language Requirement:**

Applicants must be proficient in one of the African Union working languages. Knowledge of one more or several other working languages would be an added advantage.

### **8. Tenure of Appointment:**

The appointment will be made on regular term contract for a period of three (3) years, of which the first twelve months be consider as a probationary period. Thereafter, the contract will be for a period of two years renewable, subject to satisfactory performance and deliverables.

### **9. Least Representative Countries:**

Candidates from the following least represented countries are encouraged to apply: Eritria, Central African Republic, Cape Verde, Comoros, Congo (DRC), Djibouti, Equatorial Guinea, Liberia, Mauritania, Morocco, Namibia, Sahrawi Arab Republic, Madagascar, Sao Tome and Principe, Seychelles and Somalia.

### **10. Gender Mainstreaming:**

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

### **11. Remuneration:**

Indicative basic salary of US\$50,746.00 (P5 Step 1) per annum plus other related entitlements e.g. Post adjustment (46% of basic salary), Housing allowance US\$26,208 (per annum), education allowance (100% of

tuition and other education related expenses for every eligible dependent up to a maximum of US\$10,000.00 per child per annum), etc. for internationally recruited staff of the Commission.

#### How to Apply

Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 4 March 2018.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resources Management  
African Union Commission

#### ***Contract Type***

Regular (Long Duration)

#### ***Employment Fraction***

Full-time

#### ***Branch***

Headquarters