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**External Publication of Job Posting**

**50350380**

**Job Posting Title**

LIAISON OFFICER

**Start Date**

04.12.2017

**End Date**

04.01.2018

**Reference Code**

LOREA03

**Job Title**

LIAISON OFFICER

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the short-term post of Liaison Officer representing AU-IBAR at the Department of Rural Economy and Agriculture (DREA) of the African Union Commission.

**Department**

POST:

Job Title: Liaison Officer

Grade: P3

Supervisor: Director, AU-IBAR

Duty Station: Addis Ababa, Ethiopia

Number of Positions: 1

## **Project**

### **JOB DESCRIPTION SUMMARY:**

Under the supervision of the Director AU-IBAR the Liaison Officer shall be responsible for technical duties, logistics and also provide support to the Director of DREA.

## **Tasks**

### **MAIN DUTIES AND RESPONSIBILITIES:**

- Coordination with PANVAC , PATTEC and ACDC
  - a. Tripartite Planning and review /development of a consolidated calendar
  - b. Joint implementation of relevant activities
- Coordinate with DREA officers responsible for livestock, fisheries and wildlife (LFW)
  - a. Build synergy and complementarity with DREA earmarked LFW related activities
  - b. Support implementation and reporting
- Coordinate with Senior CAADP Officer
  - a. Partake and enhance livestock stakeholders participation in CAADP processes
  - b. Promote and support capacity development and establishment of a well-trained cadre of livestock CAADP experts
- Coordinate with Officers responsible for Trade Negotiations and Continental Free Trade areas to represent AU-IBAR interests
- Coordinate with DREA Officers responsible for SPS
  - a. Collate relevant information and partake in the preparation of reports to be submitted to WTO SPS committee
- Represent AU-IBAR in all relevant meetings
- Follow up on all AU-IBAR procurement, administrative, human resources, finance matters and assure timely completion
- Support Director DREA

## **Requirements**

### **1. EDUCATIONAL QUALIFICATIONS AND WORK EXPERIENCES REQUIRED:**

- University Master's Degree in Animal Resources Development related subject matters from a recognized Institution with 7 years of experience in Animal Resources Development in non-state or Government institutions or International Organizations dealing with Animal health, 5 years' experience in the Formulation, Implementation, Monitoring & Evaluation of Animal Resources services delivery programmes with Strong knowledge on result Based Management & Animal Resources values chains development and three (3) years of experience in a Senior Management position in an International work environment is highly desirable.

OR

- University Bachelor Degree in Animal Resources Development related subject matters from a recognized Institution with 10 years of experience in Animal Resources Development in non-state or Government institutions or International Organizations dealing with Animal health, 5 years' experience in the Formulation, Implementation, Monitoring & Evaluation of Animal Resources services delivery programmes with Strong knowledge on result Based Management & Animal Resources values chains development and experience in a Senior Management position in an International work environment is highly desirable.

## 2. REQUIRED SKILLS & COMPETENCIES:

- **Professionalism:**  
Proven expertise in animal production science, policy formulation and advocacy related to animal production and sustainable development; demonstrated in-depth technical knowledge and proven analytical skills on issues related to animal production and sustainable development;
- **Planning and organizing:**  
Proven ability to plan and organize work within a project; ability to make timely decisions;
- **Communication:**  
Effective written, oral and presentation skills, particularly ability to present information in a concise and accurate manner; ability to develop consensus among people with varying points of view.
- **Teamwork:**  
Excellent interpersonal skills and ability to operate effectively across organisational boundaries; ability to establish and maintain effective working relations with people of different national and cultural backgrounds with respect for diversity.
- **Judgement/Decision-making:**  
Good judgement and initiative, imagination and resourcefulness, energy and tact, ability to ensure an effective work structure to maximise productivity and achieve institution's goals.

## 3. LANGUAGE REQUIREMENT:

Proficiency in one of the African Union working languages is a requirement. Knowledge of one or more of the other AU working languages would be an added advantage.

## 4. TENURE OF APPOINTMENT:

The appointment shall be for an initial period of eleven (11) months, of which the first three (3) months will be considered as a probationary period.

Contract extension will be subject to satisfactory performance and availability of funds.

## 5. EQUAL OPPORTUNITIES:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

## 6. REMUNERATION:

The salary attached to the position is a fixed monthly lump sum of US\$ 6,922.50 (P3 Step 5) inclusive of all allowances for internationally recruited staff, and US\$ 5,955.53 inclusive of all allowances for locally recruited staff.

## HOW TO APPLY:

Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 4th January 2018.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management  
African Union Commission  
Addis Ababa (Ethiopia)

***Contract Type***

Short Term

***Employment Fraction***

Full-time

***Branch***

Headquarters