



External Publication of Job Posting

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Job Posting Title

SENIOR POLICY OFFICER

Start Date

29.11.2017

End Date

30.12.2017

Reference Code

ISC - P3 003

Job Title

SENIOR POLICY OFFICER SENIOR POLICY OFFICER , (ISC)

Organization

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the regular post of Senior Policy Officer in the Intelligence and Security Committee (ISC), Bureau of the Chairperson.

Department

Job Title: Senior Policy Officer

Grade: P3 (Step 1)

Supervisor: Coordinator, Intelligence and Security

Department: Intelligence and Security Committee, Bureau of the Chairperson

Duty Station: Addis Ababa

Number of Position: 1

Project

Job Purpose:

Under the supervision of the Coordinator of the Intelligence and Security Unit, the incumbent contributes to the activities of the unit in the area of intelligence and security in Africa

Tasks

Main Duties and Responsibilities

- Analyze strategic information on intelligence and security in Africa;
- Draft papers on situations of conflict and crises in African countries;
- Present reports on the development of socio-political, humanitarian and security situations in Africa;
- Analyze strategic information on maritime security in Africa;
- Participate in election observation missions, in coordination with the Department of Political Affairs of the AU and with international partners, and present analytical reports relating thereto with relevant observations and recommendations;
- Participate in activities related to the strengthening of the Peace and Security Architecture of the African Union (APSA) and attend meetings of the Peace and Security Council of the AU;
- Perform any other duties assigned by his supervisor;

Requirements

1. Educational Qualification & Work Experience Required:

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University Master's Degree in Social Sciences, Conflict Management, Law or related field from a recognized Institution with 7 years of experience in Intelligence & Security out of which 3 (years) at Supervisory level with a broad and thorough knowledge of the regional mechanisms in the field of Prevention, Management and Resolution of Conflicts in Central Africa.

OR

University Bachelor Degree in Social Sciences, Conflict Management, Law or related field from a recognized Institution with 10 years of experience in Intelligence & Security out of which 3 (years) at Supervisory level with a broad and thorough knowledge of the regional mechanisms in the field of Prevention, Management and Resolution of Conflicts in Central Africa.

Knowledge on the various doctrines of Intelligence Services and their modus operandi shall be an added advantage.

2. Required Skills and Competencies:

- Have resourcefulness and a good ability to identify problems, develop reports and briefing notes;
- Proven ability to communicate and build collaborative relationships;
- Have good interpersonal skills and ability to work in a team;
- Demonstrate leadership and professionalism;
- Have the ability to regularly share the information available on relevant issues
- Have the ability to work in a multicultural and international environment.

3. Language Requirement

Proficiency in one of the African Union working languages (English, French, Arabic or Portuguese). Knowledge of other working languages would be an added advantage.

4. Tenure of Appointment

The appointment will be made on regular terms for a period of three (3) years, of which the first twelve months will be considered as a probationary period. Thereafter, the contract will be for a period of two years, renewable subject to satisfactory performance and deliverables.

5. Equal Opportunities:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

6. Remuneration:

Indicative basic salary for this position is US\$ 35,300.00 (P3 Step 1) per annum plus other related entitlements such as Host adjustment (46% of basic salary), Housing allowance US\$ 14,414.40 (per annum), education allowance (75% of tuition and other education related expenses for every eligible dependent up to a maximum of US\$7,800.00 per child per annum), etc. for internationally recruited staff of the Commission.

HOW TO APPLY:

Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 30 December 2017.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management
African Union Commission
Addis Ababa (Ethiopia)

Contract Type

Regular (Long Duration)

Employment Fraction

Full-time

Branch

Headquarters