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**External Publication of Job Posting**

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**Job Posting Title**

HEAD OF DIVISION, DISEASE CONTROL– AFRICA CDC

**Start Date**

15.08.2017

**End Date**

15.09.2017

**Reference Code**

HDDCCDC03

**Job Title**

HEAD OF DIVISION, DISEASE CONTROL– AFRICA CDC

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

The Africa Centre for Disease Control and Prevention (Africa CDC) was officially launched in Addis Ababa, Ethiopia, on January 31, 2017. The Africa CDC is Africa's first continent-wide public health agency and envisions a safer, healthier, integrated and stronger Africa, where Member States are capable of effectively responding to outbreaks of infectious diseases and other public health threats. The agency mission is to strengthen Africa's public health institutions' capabilities to detect and respond quickly and effectively to disease outbreaks and other health burdens through an integrated network of continent-wide preparedness and response, surveillance, laboratory, and research programs.

Towards meeting its' mission, the Africa CDC will work with African Union member States, WHO, and partners in the five geographic sub-regions of Africa to strengthen their capacity in five strategic priority areas: (1) public health surveillance and disease intelligence; (2) public health emergency preparedness and response; (3) public health laboratory systems and networks; (4) public health information and technology systems; and (5) public health research and public health institutes.

In seeking to achieve this objective, the African Union intends to strengthen its capacity to deliver by, among others, the reinforcement of its organizational structure and expertise. The Commission of the African Union invites applicants who are national and citizens of Member States for a position of Head of Division, Disease Control Unit for the Africa CDC.

**Department**

POST:

Job title: Head, Disease Control Unit  
Grade: P5  
Department: Africa CDC  
Supervisor: Director of Africa CDC  
Duty Station: Addis Ababa, Ethiopia  
Number of Position: 1

### ***Project***

Job Purpose:

The Head, Disease Control Unit, reports to the Director, Africa CDC and is responsible for leading and coordinating the agency public health infectious, and non-infectious disease monitoring and control programme. The Head oversees a Unit composed of multi-disciplinary teams charged with carrying out specific technical work in developing, implementing and maintaining and evaluating the systems and tools employed by the Unit to carry out the disease epidemiology and control framework and implementation platform outlined in the agency strategic plan. Additionally, the Head and Unit staff will work through the Regional Collaborating Centres, and in collaboration with Member States, National Public Health Institutes, WHO-AFRO and other technical partners build and maintain a continent-wide communicable and non-communicable disease monitoring and control. This system will build on existing public health disease control systems and activities to generate data and reporting against targeted diseases to yield routine information for the Africa CDC, including its Regional Collaborating Centres (RCC) and Member State constituencies, and its core public health partners. The Unit will also build related technical capacity of its constituent base through training and delivery of technical assistance.

### ***Tasks***

- \* Establish an important mechanism for monitoring infectious and non-communicable diseases
- \* Strengthen implementation of the existing Disease control systems within member states and ensure linkages with animal, agriculture and environmental sectors
  - Support countries to strengthen control of priority diseases (e.g. Malaria, TB, HIV and NCD) appropriate for the African context
  - Support establishment and strengthening of National Public Health Institutes to coordinate Disease control systems in a multi-sectorial approach and ensure data inform national policy and public health actions.
  - Facilitate and strengthen RCC in promoting inter-country collaboration on Communicable and Non-communicable and data sharing and use, and promote engagement of countries in regional networks.
  - Strengthen quality of data collection and management
  - Improve Africa CDC's access to health-related data through coordination, collaboration and technical assistance
  - Support National Public Health Institutes' capacity on data analysis for action

### ***Requirements***

1. Educational Qualification and Work Experience required:

University Master's Degree in public health, basic health science, epidemiology and health-services research or a related discipline with 12 years of practical experiences in implementing/coordinating public health epidemiology and infectious diseases or other public health program of which 7 years of managerial level experiences in public health program and/or public health services research with wide powers to lead and manage national, regional or global public health programs within a government agency or academic institution

in Africa

A Ph.D. in relevant field is an added advantage.

OR

University Bachelor Degree in public health, basic health science, epidemiology and health-services research or a related discipline with 15 years of practical experiences in implementing/coordinating public health epidemiology and infectious diseases or other public health program of which 5 years of managerial level experiences in public health program and/or public health services research with wide powers to lead and manage national, regional or global public health programs within a government agency or academic institution in Africa

## 2. Required Skills and Competencies:

- Mastery of a wide range of qualitative and/or quantitative methods for the assessment and improvement of program effectiveness or the improvement of complex public health management processes and systems;
- Ability to analyze and respond to scientific trends in emerging infectious diseases, and to develop, apply and adjust disease surveillance programme strategies and policies to further agency mission, goals and objectives.
- Skills and abilities to lead people toward meeting the organization's vision, mission, and goals and provide an inclusive workplace that fosters the development of others, facilitates cooperation and teamwork, and supports constructive resolution of conflicts;
- Strong leadership skills and presence at the executive level, with a proven ability to problem solve, communicate complex issues orally and in writing, and to work cooperatively and diplomatically with diverse stakeholders.
- Mastery of technical expertise and experience in the management of complex, public health programs;
- Comprehensive knowledge and expert skill in application of planning, budgeting, assessment, and evaluation techniques.
- Expertise in planning, organizing, and leading teams of scientific and technical experts, senior program representatives, and extramural consultants in complex projects including programmatic analyses
- Highest level of interpersonal and communication skills (oral and written), tact, and sensitivity in the performance of duties
- Outstanding representational skills and experience to interact effectively with senior-level officials within the organization in other key stakeholders in both public and private-sector organizations.
- Excellent negotiation skills
- Comprehensive knowledge of strategic planning, assessment and evaluation processes;
- Record of high-quality, peer-reviewed epidemiology and/or outcomes research publications is required;
- Demonstrated ability with regard to computer skills, including office administration and statistical software applications and online digital information systems.
- Ability to manage complex operations and teams; ability to apply effective leadership and interpersonal skills through use of strategic thinking, team and project leadership, decision-making skills and personnel development – including proven skills in supervision, team building, and motivating and developing people.
- Good diplomatic, representational, interpersonal skills, analytical and problem solving skills
- Ability to effectively communicate both orally and by writing, program goals, and objectives, including scientific justification of research and programs and specific requirements.
- Strong attention to details and accuracy
- Delegation skills, Ability to work in a multicultural environment
- High level of autonomy at work, yet with profound team-spirit
- Adaptive, patient, resilient and flexible, Pro-active and solutions oriented

## 3. Language Requirement:

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is required. Knowledge of one or more of the other AU working languages would be an added advantage.

4. Tenure of Appointment:

The appointment will be a fixed term contract for a period of One (1) year, of which the first Three (3) months shall be considered as a probationary period. Thereafter, the contract may be renewed for a similar period subject to funding availability, satisfactory performance, and agreed deliverables.

5. Equal Opportunities:

The African Union Commission is an equal opportunities employer. Qualified women are encouraged to apply.

6. Remuneration:

The indicative annual salary attached to the position is a lump sum of US\$110,107.14(P5) inclusive of all allowances for internationally recruited staff, and US\$ 98,501.89 inclusive of all allowances for locally recruited staff.

How to Apply

All applications must reach the African Union Commission not later than 15th September 2017 through the AU Commission's website <http://www.aucareers.org>.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resources  
Management, African Union Commission  
Addis Ababa, Ethiopia

**Contract Type**

Fixed Term Contract

**Employment Fraction**

Full-time

**Branch**

Headquarters