

**Job Posting Title**

Project Officer

**Start Date**

31.07.2017

**End Date**

31.08.2017

**Reference Code**

201707313

**Job Title**

Project Officer

**Organization**

The African Union Inter-African Bureau for Animal Resources (AU-IBAR) is a specialized Technical Office (STO) of the Department of Rural Economy and Agriculture (DREA) of the African Union Commission (AUC). Its mandate is to support and coordinate the sustainable development and utilization of animal resources (livestock, fisheries and wildlife) to enhance nutrition and food security and contribute to the wellbeing and prosperity of the people in the MSs of the AU. AU-IBAR accomplishes its mandate through supporting and empowering the African Union member states and the Regional Economic Communities (RECs). AU-IBAR's vision is of an Africa in which animal resources contribute significantly to the reduction of poverty and hunger. Founded in 1951 to study the epidemiological situation and fight rinderpest in Africa, AU-IBAR's mandate covers all aspects of animal resources, including livestock, fisheries and wildlife, across the entire African continent, but fills a unique and strategic niche by working at continental and regional levels, with the RECs being key partners.

Recently, AU-IBAR led a cross section of stakeholders in the livestock sector on the African continent to formulate the Livestock Development Strategy for Africa (LiDeSA), a 20-year framework for the collective and coordinated development of the livestock on the continent. The strategy was approved by the AU Heads of States and Governments of the AU in January 2015.

To initiate the implementation of the LiDeSA, the European Union has made available funds to assist AU-IBAR implement the Sustainable Development of Livestock for Livelihoods in Africa (Live2Africa) project, which will initiate the implementation of the LiDeSA.

AU-IBAR intends to apply part of the funds for employing experts in various disciplines to spearhead the implementation of the Live2Africa. In this regard, AU-IBAR seeks the services of a Project Officer, who will be responsible for the overall implementation of the Live2Africa Project.

## **Department**

Post title: PROJECT OFFICER  
Post level: P3 Step 5  
Duty station: AU-IBAR, Nairobi, Kenya  
Number of Positions: 1

## **Project**

The Project Officer work under the overall supervision of the Director of AU-IBAR and direct supervision of the Project Coordinator and will be responsible for the overall implementation of the project.

## **Tasks**

- Day to day running of the Live2Africa Project;
- Overall supervision of all technical and support staff of the Live2Africa Project;
- Coordinate the annual and quarterly planning of the activities of the project;
- Coordinate and facilitate the implementation of activities of the project;
- Coordinate, in collaboration with the M&E Officer, the preparation of the relevant project reports;
- Coordinate the preparation and holding of the project steering committee meetings;
- Contribute to the building of the capacity of Live2Africa staff;
- Carry out field inspections to project sites to ensure effective implementation of project activities and achievement of results;
- Coordinate the preparation of annual budgets for the project; and
- Perform any other duties as required for successful implementation of project.

## **Requirements**

### 1. Educational Qualifications & Work Experience Required:

- University Master's degree in project management and/or relevant discipline from a recognized University, with 7 years of experience in project management, 5 years at a managerial or advisory level and 3 years in implementing livestock related projects.  
Good contextual knowledge of local issues, community priorities and social and cultural constraints and realities. In-depth knowledge of the livestock sector on the African continent will be an added advantage. Preferably, three years of international development environment experience.  
Candidates should have a track record of publications.  
A PhD is an added advantage.

OR

- University Bachelor's degree in project management and/or relevant discipline from a recognized University, with 10 years of experience in project management, 7 years at a managerial or advisory level and 5 years in implementing livestock related projects.  
Good contextual knowledge of local issues, community priorities and social and cultural constraints and realities. In-depth knowledge of the livestock sector on the African continent will be an added advantage. Preferably, three years of international development environment experience.  
Candidates should have a track record of publications.

### 2. Required Skills and Competencies:

- Professionalism - Proven expertise in animal production science, policy formulation and advocacy related to animal production and sustainable development; demonstrated in-depth technical

knowledge and proven analytical skills on issues related to animal production and sustainable development;

- Planning and organizing - Proven ability to plan and organize work within a project; ability to make timely decisions;
- Communication - Effective written, oral and presentation skills, particularly ability to present information in a concise and accurate manner; ability to develop consensus among people with varying points of view.
- Teamwork: Excellent interpersonal skills and ability to operate effectively across organizational boundaries; ability to establish and maintain effective working relations with people of different national and cultural backgrounds with respect for diversity.
- Judgment/Decision-making - Good judgment and initiative, imagination and resourcefulness, energy and tact, ability to ensure an effective work structure to maximize productivity and achieve institution's goals.

3. Language requirement:

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is required. Knowledge of one or more of the other AU working languages would be an added advantage.

4. Tenure of Appointment:

The appointment shall be for an initial period of one (1) year, the first three (3) months of which shall be on probation. It shall be renewable subject to performance and availability of funds.

5. Equal opportunities:

The African Union Commission is an equal opportunities employer. Qualified women are encouraged to apply.

6. Remuneration:

The salary attached to the position is a fixed monthly lump sum of US\$ 84,477.46 (P3 Step 5) inclusive of all allowances for internationally recruited staff, and US\$ 70,613.43 inclusive of all allowances for locally recruited staff.

7. How to Apply

All applications must reach the African Union Commission not later than 31st August 2017 through the AU Commission's website <http://www.aucareers.org>.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resources Management, African Union Commission Addis Ababa, Ethiopia

***Contract Type***

Short Term

***Employment Fraction***

Full-time

***Branch***

IBAR, Nairobi