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**External Publication of Job Posting**

**50218566**

**Job Posting Title**

Knowledge Management & Resource Mobilization Expert

**Start Date**

25.04.2017

**End Date**

25.05.2017

**Reference Code**

PSOD 009 03

**Job Title**

Knowledge Management & Resource Mobilization Expert

**Organization**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the short-term post of Knowledge Management & Resource Mobilization Expert in Peace and Security Department/ CMPCRD Division/Mediation Support Unit of the African Union Commission.

**Department**

Job Title: Knowledge Management & Resource Mobilization Expert

Grade: P2 step 5

Department: Peace and Security

Supervisor: Head, Crisis Management, Post Conflict Reconstruction Development (CMPCRD)

Duty Station: Addis Ababa

Number of Positions: 1

**Tasks**

Major duties and responsibilities

Under the overall supervision of Director, Peace and Security Department and the direct supervision and managerial direction of the Head, (CMPCRD), the Knowledge Management and Resource Mobilisation Expert will be responsible for the collection, processing and preservation of lessons from AU-led and/or supported mediation efforts, as well as coordinating Resource Mobilization for the AU MSU.

- Serve as the focal point for the collection, processing and preservation of lessons from AU-led and/or supported mediation efforts;
- Organize lessons learned exercise and debriefing sessions with high-level mediators;
- Support the MSU as well as the AU mediators with background information on previous and current mediation issues;
- Ensure AU policies, SOPs and other guidance documents are regularly reviewed and updated;
- Participate in the conduct of capacity building programs including training conducted both at the AUC and in cooperation/coordination with Regional Economic Communities and Regional Mechanisms, as well as with academic institution and research centers;
- Documenting AU mediation efforts including maintaining data base rosters, archiving records;
- Identify expertise for training and deployment in support of AU-led mediation efforts;
- Establish and promote collaborative partnerships with the Regional Economic Communities (RECs) and other relevant external partners, most notably, the UN, the EU and civil society;
- Identifying expertise and coordinate their support to mediation and related activities;
- Developing expert capacity, standby and/or rosters to be deployed in support of mediation efforts;

### **Requirements**

#### 1. Qualifications and experience required

- The incumbent should have a University Bachelor Degree plus 3 - 4 years of work experience. The qualification should be in Communication, Development Studies, Economics, Social Sciences, International Relations, Public Administration any related field;
- The incumbent should have a University Diploma plus 05 years of work experience at a specialist level. The qualification should be in Communication, Development Studies, Economics, Social Sciences, International Relations, Public Administration any related field;
- Familiarity with AUC-REC/RM cooperation mechanisms and intergovernmental processes is desirable.

#### 2. Competencies and Skills

The Expert should have the ability to take initiative, and be a team player. S/he must be computer literate and versed with the use of Power Point, excel and Word. S/he must have excellent writing, negotiating, analytical and communication skills.

#### 3. Language Requirement:

Proficiency in one of the African Union working languages, proficiency of two or more in other of one or several other working language(s) would be an added value.

#### 4. Tenure of Appointment:

The appointment will be made on a fixed term contract for a period of One years, of with three month will be considered as a probationary period. Thereafter, the contract will be renewable, subject to satisfactory performance, deliverables and funding availability.

#### 5. Gender Mainstreaming:

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

6. Remuneration:

The salary attached to the position is a fixed annual lump sum of US\$ 72,033.93 (P2 Step 5) inclusive of all allowances for internationally recruited staff and US\$ 60,430.34 inclusive of all allowances for locally recruited staff.

How to Apply Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 25 May 2017.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

***Contract Type***

Short Term

***Employment Fraction***

Full-time