



External Publication of Job Posting

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Job Posting Title

Mission Analysis Cell (MAC) Officer

Start Date

13.04.2017

End Date

13.05.2017

Reference Code

AMISOM 18 03

Job Title

Mission Analysis Cell (MAC) Officer

Organization

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia. In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the short-term post of Mission Analysis Cell (MAC) Officer in the department of Peace and Security of the African Union Commission

Department

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| Job Title: | Mission Analysis Cell (MAC) Officer |
| Grade: | P3 |
| Section: | MAC Unit |
| Reports to: | Head of mission analysis cell (Head of MAC) |
| Duty Station: | Mogadishu, Somalia |
| Number of Post : | 1 |

Project

Provide forward-looking analysis of the political, security, social, humanitarian, development and human rights

developments within the mission area, which could impact on the successful implementation of the mission mandate

Tasks

Main Duties and Responsibilities

Under the supervision of Head of mission analysis cell (Head of MAC) the incumbent will carry out the following tasks:

- Maintain up-to-date knowledge of events relating to political issues, ensuring the monitoring of daily situation reports, military and police contingent reports, local news and verbal updates;
- Gather, select and analyze information contained in communications and publications received from different sources including the press;
- Monitor and gather comprehensive information about events or actions that may affect the implementation of the Mission's mandate;
- Maintain and coordinate "Priority Information Requirements" with all relevant information collection units of the mission. Selection, classify and maintain relevant information in computerized databases and archives;
- Ensure maintenance of a Mission-wide risk analysis in coordination with existing Mission units and resources;
- Support the AU Crisis Management Team and respond to specific incidents as required;
- Perform other functions as required by the immediate supervisor

Requirements

1. Qualifications and Experiences Required

An advanced university degree (Master's Degree or equivalent) in law, International relations, military sciences or related fields. A minimum of seven (7) years progressively responsible experience in peace keeping operations, international organizations or public organization of which 3 at a supervisory level .

A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree .A minimum of ten (10) years progressively responsible experience in peace keeping operations, international organizations or public organization of which 5 years of experience at a supervisory level .

2. Other Skills and Competencies Required

- Ability to conduct research, formulate options and present options and recommendations;
- Ability to identify key issues in complex situations;
- Ability to handle and treat all mission confidential information, documentation, facts and communication with the due confidentiality and refrain from using it for own personal or other advantage;
- Ability to work closely with governments, NGOs and multi-lateral institutions in complex political affairs, peace and security undertakings;
- Ability to monitor progress against milestones and deadlines;
- Demonstrates openness in information sharing and keeping people informed;
- Ability to work collaboratively with colleagues to achieve organization goals;
- Shares credit for team accomplishments and accepts joint responsibility for team shortcomings;
- Computer literate and well versed in the use of the Internet, Power Point, Excel and Word;
- Excellent writing, negotiating, analytical and communication skills;
- Ability to work in a multicultural setting;
- Prepared to work in a hardship, highly pressurized and sometimes hazardous environment.

3. Language requirement:

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is required. Knowledge of one or more of the other AU working languages would be an added advantage.

4. Tenure of appointment:

The appointment shall be for an initial period of one (1) year, the first three (3) months of which shall be on probation. It shall be renewable subject to performance and availability of funds.

4. Equal opportunities:

The African Union Commission is an equal opportunities employer. Qualified women are encouraged to apply.

5. Remuneration:

The salary attached to the position is a fixed monthly lump sum of US\$ 102,871.50 (P3 Step 5) inclusive of all allowances for internationally recruited staff, and US\$ 91,267.91 inclusive of all allowances for locally recruited staff.

Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 13 May 2017.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management
African Union Commission
Addis Ababa (Ethiopia)

Contract Type

Short Term

Employment Fraction

Full-time

Branch

AU Liaison Offices – AMISOM