



External Publication of Job Posting

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Job Posting Title

SENIOR COMMUNICATION OFFICER

Start Date

12.04.2017

End Date

12.05.2017

Reference Code

AMISOM 17 03

Job Title

SENIOR COMMUNICATION OFFICER

Organization

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia. In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver by, among others, the implementation of new organization structure and the filling of regular and short-term vacant posts.

The Commission of the African Union invites applicants who are citizens of Member States for the short-term post of Senior Communication Officer in the department of Peace and Security of the African Union Commission

Department

Job Title: Senior Communication Officer
Grade: P4 Step 5
Section: Communication Unit
Reports to: Chief of Staff
Duty Station: Mogadishu, Somalia
Number of Post : 1

Project

Ensure the development, monitoring and evaluation of the required communication strategies, frameworks and policies;

Tasks

Main duties and Responsibilities

- Responsible for external messaging, overall brand and reputation of AMISOM;
- Plans and executes strategic communications plans to proactively communicate the vision, goals and work of AMISOM;
- Creates and disseminates key messages describing AMISOM and its mission and goals;
- Identifies proactive opportunities to share messages including op-eds and blogs;
- Supervises or creates written deliverables including newsletters, issue briefs, blog pieces, opeds and annual reports;
- Ensures communications deliverables adhere to brand identity standards;
- Secures and supports high visibility speaking opportunities for senior AMISOM leaders;
- Works with staff across the organization to support the communications needs of multiple program areas, helps align messages and coordinate the release of deliverables across programs;
- Helps manage internal (staff-facing) communications, keeping staff educated about organizational values and goals through all-staff communications including e-news updates and group presentations.

Requirements

1. Qualifications and Experiences required

- Have Master's University Degree in Mass communication, Public information, Public relations, International Relations, or a related field with seven (7) years of working experience in the field of communication or;
- Have a University Bachelor Degree with twelve (12) Years of working experience.

2. Other relevant Skills required

- Ability to conduct research, formulate options and present options and recommendations;
- Ability to identify key issues in complex situations;
- Ability to handle and treat all mission confidential information, documentation, facts and communication with the due confidentiality and refrain from using it for own personal or other advantage;
- Ability to work closely with governments, NGOs and multi-lateral institutions in complex political affairs, peace and security undertakings;
- Ability to monitor progress against milestones and deadlines;
- Demonstrates openness in information sharing and keeping people informed;
- Ability to work collaboratively with colleagues to achieve organization goals;
- Shares credit for team accomplishments and accepts joint responsibility for team short comings;
- Computer literate and well versed in the use of the Internet, Power Point, Excel and Word;
- Excellent writing, negotiating, analytical and communication skills;
- Prepared to work in a hardship, highly pressurized and sometimes hazardous environment

3. Language requirement:

Proficiency in one of the African Union working languages (Arabic, English, French and Portuguese) is required. Knowledge of one or more of the other AU working languages would be an added advantage.

4. Tenure of appointment:

The appointment shall be for an initial period of one (1) year, the first three (3) months of which shall be on probation. It shall be renewable subject to performance and availability of funds.

4. Equal opportunities:

The African Union Commission is an equal opportunities employer. Qualified women are encouraged to apply.

5. Remuneration:

The salary attached to the position is a fixed monthly lump sum of US\$ 118,190.24 (P4 Step 5) inclusive of all allowances for internationally recruited staff, and US\$ 106,584.99 inclusive of all allowances for locally recruited staff.

Applications must be made through the AUC E-recruitment Website <http://www.aucareers.org> not later than 12 May 2017.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Directorate of Administration and Human Resource Management
African Union Commission
Addis Ababa (Ethiopia)

Contract Type

Short Term

Employment Fraction

Full-time

Branch

AU Liaison Offices – AMISOM